



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

MVP'S ARTS AND COMMERCE COLLEGE TAHARABAD

**AT. POST. TAHARABAD TAL .BAGLAN DIST. NASHIK
423302**

www.acsctaharabadcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Arts and Commerce College, Taharabad is one of the colleges run by the renowned educational institute Maratha Vidya Prasarak Samaj, Nashik. Maratha Vidya Prasarak Samaj, Nashik is the second largest institute in Maharashtra established in 1914 with the motto *Bahujan Hitay Bahujan Sukhay* which imparts quality education from KG to PG along with professional courses in 489 branches.

Arts and Commerce College, Taharabad was established in the academic year 1997-98 with Arts faculty promoting Higher Education to the students from rural and tribal areas. The College is located in Historical and Geographical place of Baglan Tehsil of Nashik District, Maharashtra State. The Mountain Ranges of Satpuda having the average height of 4000 feet include famous peaks Mangi, Tungi and Salher. Mangitungi is famous holy place for pilgrimage which is 11 KMs away from the college. Salher and Mulher forts are the historical places situated 11 KMs away from the college. Salher is second highest peak in Maharashtra after Kalsubai. Taking into consideration the need of students from this area, the faculty of Commerce has been introduced from the academic year 2004-05 and recently the faculty of Science from the academic year 2020-21.

The college is putting its every effort to enhance the educational development of this area. In the First cycle of NAAC, college received 2.23 CGPA with Grade "B". Co-curricular and Extra-curricular activities are continuously conducted by the college for the overall development of the students. Three officiating Principals and Three Full time Principals contributed their roles in the smooth functioning of the college. Ashwini Deore is an esteemed alumni of the college who has received the International Award "Iron Lady" as well as the Prize of NDA Marathon of worth Rs.10000. The College has 1.2 acre of canopy of vegetation which creates the pleasant and cool climate in the surrounding. Women Empowerment, Humanity Wall, Green Campus Initiatives and Competitive Examination Centre are the best practices conducted by the college. National Service Scheme, Student Welfare Programme and Yashwantarao Chavan Maharashtra Open University Centre are the regular curricular activities conducted in the holistic development of the students.

Vision

To adhere the quest for excellence along with value system for upcoming generation by nurturing ethics and human emotions, values to make students an ideal citizen of the Nation.

Mission

The motto of our parent institution Maratha Vidya Prasarak Samaj is "*Bahujan Hitay Bahujan Sukhay*". In view of this motto, our College is committed to provide higher education opportunities to all sections of society without any discrimination.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college offers opportunity of higher education to students from socially and economically regressive communities.
2. The college has pollution-free campus
3. It has spacious ground with 400 meters' track
4. The college organises Skill-based courses to fulfil the need of the students
5. The college implements ICT based Teaching, Learning and Evaluation for students.

Institutional Weakness

1. The college has inadequate number of permanent faculties due to government policy
2. Dearth of research projects and publications in UGC care listed journals by the faculty.
3. Few Opportunities of placement in industrial and corporate sectors due to lack of Campus interviews
4. Decrease in the learning space of students due to students' more involvement in farming
5. Reluctance among students regarding their studies due to their involvement in farming and other works

Institutional Opportunity

1. To increase MoUs in academics, research and extension at local, state, national and international level organisations.
2. To develop language lab, computer lab and science lab
3. To take initiative to start agro-based courses for entrepreneurial development
4. To start training centre for competitive examinations
5. To start Career Oriented Courses to increase the employability skill of students
6. To conduct courses on basics of every subject

Institutional Challenge

1. To raise funds from firms, agencies, NGOs and philanthropists.
2. The basics of every subject of students is very poor
3. Motivating students to study and undertake field visits
4. Difficulties in doing collaborations with different agencies and NGOs
5. Difficult to inculcate employability skills at students due to their absence in the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. **Curricular Planning and Implementation:** The institution is affiliated to Savitribai Phule Pune University, Pune. It follows the Choice Based Credit System (CBCS) in curricula prescribed by the affiliating university from the academic year 2019-20. Academic Calendar of the college is planned and followed to conduct curricular, co-curricular and extra-curricular activities in the college. The Annual Plan of the programme and Teaching Plans of every course are planned and accordingly the time table is prepared for smooth delivery of curriculum. All the teachers prepare teaching diaries for daily teaching plan and all the details regarding curriculum are documented. The time table of Continuous Internal

Evaluation (CIE) is prepared and rigorously adhered to. The faculty get involved in the preparation of Syllabi by actively participating the workshops held in the university and its affiliated colleges. The faculty get involved in University paper setting and the work of assessment.

2. **Academic Flexibility:** The institution provides 11 UG programmes out of which 07 programmes are from Arts faculty, viz. Marathi, Hindi, English, Political Science, History, Economics, and Geography, 02 programmes from Commerce faculty, viz. Marketing Management and Cost and Works Accounting, and 02 programmes from Science faculty viz. Botany and Chemistry.
3. **Curriculum Enrichment:** Seminars are organised to provide global exposure. The students are provided with projects to impart an experiential learning. The field visits are conducted regularly to give them direct exposure to the industry or firm.
4. **Feedback System:** Feedback on curriculum and teachers is taken every year from students, alumni and parents. It is analysed and in action to the analysis the necessary suggestions are communicated to all the concerned.

IQAC monitors the various activities of the college and ensures the effective functioning of the same.

Teaching-learning and Evaluation

1. **Student Enrolment and Profile:** Student enrolment is done strictly as per the guidelines of Savitribai Phule Pune University, Pune and Maharashtra State Government. The average percentage of enrolment against sanctioned strength by the university during the last five years is 56 %. Admissions are given on merit basis adhering to all the rules of reservation issued by the university and the state government.
2. **Catering to Student Diversity:** The varieties of students with different abilities are identified in the very beginning of the academic year by conducting different tests and special programme such as bridge course, programme for academically weak students are organised. The qualified teachers have been appointed on CHB by the management for all un-aided programmes. The students and teachers ratio of the current year is 15:1.
3. **Teaching-Learning Process:** The lecture method is dominantly implemented in teaching-learning process. Projects, field-visits, group-discussions, case studies, surveys and other such innovative methods are utilised to provide personalised learning environment. The students are provided with video lessons, PPTs and notes in soft copy by the teachers from time to time. The mentor-mentee system is implemented to identify and solve the students' academic, personal, familial issues.
4. **Teacher Profile and Quality:** Out of 06 permanent teachers 04 are with Ph. D. and 01 is pursuing Ph. D. 04 out of 06 are NET/SET qualified. There are 21 teachers on CHB. Out of them The teachers appointed for un-aided courses The average experience of all the fulltime teachers is more than 8 years.
5. **Evaluation Process and Reforms:** The College Examination Committee schedules CIE under the guidance of IQAC and implements it in on-line and off-line modes. Students' performance in the form of marks and grades is displayed on the noticeboard. The College Examination Department promptly solves all the problems related to examination. The result of the college of Arts faculty always remained above 55, where as that of Commerce remained above 80.
6. **Learning Outcomes:** Each faculty of the college identifies the course-wise and programme -wise outcomes and assess them in terms of knowledge, skills and attitudes.

Research, Innovations and Extension

1. **Resource Mobilization for Research:** The college provides fees to the teachers to participate in the seminars and conferences to present their research papers. 04 teachers of the college are pursuing their Ph. D.
2. **Innovation Ecosystem:** The college has organised One seminar by Economic Department conferences on research methodology, intellectual property rights and entrepreneurship.
3. **Research Publication and Awards:** The college faculties have published 38 Research papers in 04 International and 34 National journals.
4. **Extension Activities:** The college has conducted some extension activities to achieve its aims and mission to inculcate human values at the students.
5. **Collaboration:** The college has Four MoUs to undertake various activities for the students to get experiential learning. The college has conducted activities in the college under MoUs.

Infrastructure and Learning Resources

1. **Physical Facilities :** The college is situated in 1.87 hectares on Vinchur –Prakasha Highway No. 752 G. at Taharabad Tal. Baglan Dist. Nashik. The college has two storeyed building that fulfills the requirement of three faculties. There are 10 classrooms, 5 laboratories, principal's Cabin, Computer lab, staff-room, well-equipped Seminar hall, office, library, sports ground, etc. in the college.
2. **Library as a Learning Resource:** The library has enough number of reference books and text books. It has one reading room for the students where magazines and newspapers are available.
3. **IT Infrastructure:** The College has 25 computers and 04 LCD projectors to deal with ICT based teaching and learning. The office has computers with internet facility having 150 Mbps speed plan to deal with all official works whereas 200 Mbps speed plan for various departments and examination department. CCTVs are placed at every strategic location to bring into notice the entire campus.
4. **Power backup-** The College has 01 UPS to supply uninterrupted power to the office, examination department, and IQAC room.

Student Support and Progression

As per the motto of the institute, the Principal of the college and heads of all the departments steer all student support activities of the college.

1. **Admission and Examination Support-** The College provides instalment facility to pay the admission fees of the students in need. The College teachers help students to fill in the forms of Admission and Examination.
2. **Scholarship and Insurance-** More than 80 % students get benefitted from Government and Non-Government Scholarships and Freeship. The students are provided with general insurance policy named M. V. P. Insurance.
3. **Earn and Learn Scheme-** The college has 'Earn and Learn Scheme' through which many poor and needy students get benefitted.
4. **Career Guidance-** The College has identified Competitive Examination Cell for Rural Students as the

best practice of the college. Career guidance has been given through this cell.

5. **College Committees-** The College has Anti-ragging Committee, Grievance Redressal Cell, *Vishakha Samiti*, Alumni Association etc. that works in support of the students.
6. **College Activities-** Various days and National festivals are observed through which ethical, social, and human values are inculcated among the students.

Governance, Leadership and Management

The vision and mission of the college is in tune with the National policies and the Motto of the parent institute M.V. P. Samaj, Nashik, which is vividly reflected through governance, plans and policies of the college.

1. **Structure of Governance-** The hierarchical structure of the institution consists of the Management (Executive Committee), College Development Committee, the Principal, the Vice-Principal, IQAC, other College Committees and Staff.
2. **College Development Committee (CDC)-**The periodic meetings of CDC are held twice or thrice in the academic year. The CDC identifies the issues, drafts the plan and execute in the perspective plan.
3. **e-Governance-** The e-governance has been adopted and executed by the college in the department of examination, admission process, finance and accounts, etc.
4. **IQAC-** The IQAC of the college, established in 2018, looks after implementation of the student centric as well as innovative methods in teaching and learning process. The IQAC conducts Academic and Administrative Audit of the college and guides to carry out Green Audit, Gender Audit, and Energy Audit of the college.

The college has various **statutory and non-statutory committees** that manages the events and activities. The Principal allows the faculty to participate Faculty Development Programmes and Faculty Induction Programmes, workshops, Orientation Programmes, etc, regularly. The parent institute arranges training programmes for non-teaching staff to improve their performance in the college.

Institutional Values and Best Practices

Institutional Values and Best Practices-

The institutional Values and the best practices of the college are in line with the National policies and as per the Motto of the parent institute.

Gender-equity- The College organizes cultural programmes, co-curricular, and extra-curricular activities for the holistic development of the students. Special programmes such as *Nirbhay Kanya Abhiyan* , *Hirkani Mahotswav*, etc are held in which safety of women and their empowerment is inculcated among the girl students.

Harmony- The College observes National days/ festivals, various Days, *Yuva Saptah*, Birth and Death anniversaries of National leaders and Social reformers that promotes oneness, peace, communal harmony, religious integration, truth and love, etc.

- The College has organized community engagement programmes, green campus initiatives, Cybercrime and Cyber Security, Gender Sensitization Programmes.

The college has conducted five best practices. These are

- 1. Humanity Wall**
- 2. Competitive Examination Study Centre for Rural Students (2017-2022)**
- 3. Green Campus Initiatives (2020-21)**
- 4. National Service Scheme (2017-2021)**
- 5. Computer Literacy and Cyber Security**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MVP'S ARTS AND COMMERCE COLLEGE TAHARABAD
Address	At. Post. Taharabad Tal .Baglan Dist. Nashik
City	Taharabad
State	Maharashtra
Pin	423302
Website	www.acsctaharabadcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Jyotsna Dinkarrao Sonkhaskar	02555-242285	9423481272	02555-24228 5	taharabadcollege@ gmail.com
IQAC / CIQA coordinator	Sahebrao Purbhaji Kamble	0253-2574511	9823411599	0253-257451 1	sahebraok3@gmail. com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-09-2021	View Document
12B of UGC	23-09-2021	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At. Post. Taharabad Tal .Baglan Dist. Nashik	Rural	5.7575	2527.334

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	XII Arts Com Sci and MCVC	Marathi	30	20
UG	BA,Hindi	36	XII Arts Com Sci and MCVC	Hindi	30	20
UG	BA,English	36	XII Arts Com Sci and MCVC	English	30	20
UG	BA,Political Science	36	XII Arts Com Sci and MCVC	Marathi	30	20
UG	BA,History	36	XII Arts Com Sci and MCVC	Marathi	30	20
UG	BA,Economic s	36	XII Arts Com Sci and MCVC	Marathi	30	20
UG	BA,Geograp hy	36	XII Arts Com Sci and MCVC	Marathi	30	20
UG	BCom,Marke ting Management	36	XII Com Sci and MCVC	Marathi	60	31
UG	BCom,Cost And Works Accounting	36	XII Com Sci and MCVC	Marathi	60	12
UG	BSc,Chemist ry	36	XII Science	English	60	60
UG	BSc,Botany	36	XII Science	English	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				2				8			
Recruited	0	1	0	1	2	0	0	2	3	0	0	3
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				22			
Recruited	0	0	0	0	0	0	0	0	17	5	0	22
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						8
Recruited	6		0		0	6
Yet to Recruit						2
Sanctioned by the Management/Society or Other Authorized Bodies						8
Recruited	8		0		0	8
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	2	0	0	1	0	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	226	0	0	0	226
	Female	242	0	0	0	242
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	23	20	19	18
	Female	23	23	25	25
	Others	0	0	0	0
ST	Male	62	49	36	23
	Female	22	17	12	18
	Others	0	0	0	0
OBC	Male	184	225	209	195
	Female	143	171	167	203
	Others	0	0	0	0
General	Male	52	59	41	32
	Female	31	29	30	24
	Others	0	0	0	0
Others	Male	13	15	17	17
	Female	4	6	6	10
	Others	0	0	0	0
Total		557	614	562	565

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College is multidisciplinary institute that offers various disciplines /programmes in the three major streams viz. Arts (1997), Commerce (2002-03)
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	<p>and Science (2020-21). The affiliating university has adopted CBCS pattern from the academic year 2019-20 and introduced some short term extra credit courses such as 'Democracy, Elections and Good governance' and 'Personality Development'. These courses are self-learning and value based. The university has also introduced 'Environmental Awareness' for second year and two courses namely 'Interview and Presentation Skills' and 'Indian Constitution' for third year. To some extent such short term courses have been introduced which are common to all students that may reduce the superiority complex prevailed among the students. As the college is affiliated to the university and has to follow the university norms, it has limitations to introduce interdisciplinary courses. The college is very much alert to know the new strategies, structure and nature of higher education in details. For this, the faculties are asked to prepare research articles to know the depth of the multidisciplinary and interdisciplinary nature of institute. They are sent to attend various seminars and workshops to understand the nature of interdisciplinary approach of NEP-2020 towards higher education.</p>
2. Academic bank of credits (ABC):	<p>As per the regulations and guidelines of the affiliating university, a nodal officer has been appointed for the execution of the instructions and guidelines given by the university regarding academic Bank of Credits. The college has made the students aware of Academic Bank of Credits and its significance in the persistence of their education. They are made aware of scoring 140 credits to achieve their degrees out of which 132 credits are for regular courses and 08 are extra-credits to be scored from various sources such as add-on course, value added course, sports, NSS camps, Avishkar, Study tours, field visits, industrial visits, extra-curricular activities, research papers etc. They are provided with the link by which they can register in the Bank. Almost all the students of the academic year 2021-22 have been registered in the bank and their ABC-ID Number is recorded in the college. The college has appointed the faculty to guide them and to implement it smoothly.</p>
3. Skill development:	<p>As per the guidelines of the affiliating university, the College conducts Skill Enhancement Courses (SEC) incorporated within the university syllabus of every</p>

	<p>programme for 04 credits and Democracy, Election and Governance for 02 credits for all First year students. Our college conducts Skill Development Programme of 10 days for Third year students every year. Apart from the programmes offered by the affiliating university, the college has conducted Skill Development courses approved by parent institute such as 1. Certificate Course in soft Skills and Communication Skills in English and 2. Certificate Course n Tally ERP9. Along with these particular skills, some ethical values, human values, social manners and etiquettes are also inculcated among the students at priority level. The college is keen to take initiative to implement the soft skills and vocational courses in alignment with NEP-2020 strategy. Our parent institute has organized a workshop on vocational skills for all faculties. The faculty has been sent to participate Orientation, Refresher and Faculty Development Programmes regularly in order to get their skills enhanced.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The College has three faculties viz. Arts, Commerce and Science. All the subjects of Arts and Commerce are taught in Marathi language except, Hindi, English, Business Communication, Accountancy, and Costing. All the subjects of Science are taught in English. The evaluation is carried out as per the medium of the course. But in case of explaining difficult concepts and processes bilingual formula (Marathi and English) is used. All the activities of the college are inaugurated and processed as per the tradition of Indian culture and custom. All the instructions, notices and suggestions are given in Marathi. Many activities such as Rangoli, Poetry Recitation, Essay Writing, Elocution, Annual Gathering Programme, etc. are held to propagate Indian culture. Marathi Rajbhasha Day on 27 February, Marathi Bhashik Pandharwada, Hindi Day on 14 September are celebrated every year to inculcate the glory and importance of Indian language among the students. The poetry recitation programme of Ahirani (Ahirani is a regional language of North Maharashtra) Poems is also conducted in the college.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The Programme Outcomes, Course Outcomes and Programme Specific Outcomes of every programme and its courses are prepared by the respective subject teachers as per the aims and objectives of courses</p>

	<p>already defined by the affiliating university in the syllabi. The college focusses on teaching and arranging activities in order to attain the outcomes defined that includes subject related skills, soft skills, understanding values, and employability. Apart from this, the quality education is imparted to ensure the cognitive abilities such as Understanding, Analysing, Remembering, Applying, Creating and Evaluating. To know the status of delivery of the course, evaluation system (internal and external) is followed as prescribed by the university. The students of Commerce undergo internship in the nearby shops and industries that helps in identifying the outcomes.</p>
6. Distance education/online education:	<p>The College has a centre of Yashwantrao Chavan Maharashtra Open University (YCMOU) that offers BA programme to those who are unable to come for regular classes. The students are provided with options to go for Online Courses available at SWAYAM platform to achieve extra credits. As the college has no guidelines from the affiliating university to conduct online courses, the college conducts only offline courses. Only in the time of Covid-19 pandemic situation, the online classes were conducted by every faculty on Google meet and Zoom meet platforms. The college has provision to develop ICT infrastructure to conduct online courses as per the guidelines of UGC. The online system is used for admission and examination management, accounting and communication purposes. The online mode is also used to send e-Notes, e-Books, PPTs. The notices and timetables are sent to the students on their WhatsApp groups.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, The Electoral Literary Club (ELC) has been set up
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, The college has appointed Dr. G. M. Limbole, the head of the Department of Political Science, as a coordinator of ELC. The officials of the Club include Mr. D. G. Bhamare, Mr. S. B. Gangode, the Campus Ambassador Mr. Tejas Nandan and Ms. Payal Akhade. The ELC is functional and arranges Electoral Literacy activities in the college. The

	<p>purpose of the ELC is to make the students aware of Electoral system and cooperate the students to make their registration as voters. ELC is active in accomplishing its goal. In the awareness programme, the protocol to be followed while voting, registration process, importance of rights of voting and responsibilities are explained.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The college organizes a programme of reading of the Preamble of the Constitution of India on 26 November and Voters' Day on 25 January of every year. The employees of the college and some students actively participate in the election process and perform the election duties assigned by the Election Commission in smooth conduct of Legislative Assembly, Parliament, Zilla Parishad, Panchayat Samiti elections.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The college conducts a rally on voter's day in which the teachers and students actively participate.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The application forms for the registration of voters are collected from the Tehsil office, Satana and distributed among the students who are 18. The filled in forms are then submitted in the Tehsil office. Efforts are made by the ELC to enrol all the students of the College who are eligible.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
565	562	611	558	477

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 54

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	23	17	16	16

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
13.5	8.5	8.7	14.9	15.1

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response- The College designs Annual Academic Calendar, Timetable, Teaching Plan and Evaluation Schedule to ensure effective curriculum planning and delivery.

Academic Calendar- Since the College is affiliated to Savitribai Phule Pune University, Pune, it follows the academic calendar and curriculum designed and developed by the university. Accordingly, the Principal calls the meeting of IQAC just after receiving the Academic Calendar from the affiliating university. The Academic Calendar of the College helps in developing the timetable of each faculty and accordingly each department prepares its departmental academic calendar, timetable and teaching plan of every course.

Semester Planning- After the preparation of the Academic Calendar, the Principal conducts staff meeting to discuss the academic calendar with the staff. Accordingly the departments conduct the departmental meetings and discuss co-curricular and extra-curricular activities to be conducted throughout the semesters. The workload is distributed among the staff and the course-wise annual teaching plans are prepared. The faculties identify POs, COs and SPOs to carry out continuous internal evaluation.

Counselling- The Student Induction Programme (SIP) is held for newly enrolled students in which the information about the facilities, courses, schemes, scholarships, evaluation structure, Academic Bank of Credits, ICT tools available in the college, etc. is given to the students. The Principal makes the students aware of students' code of conduct and the consequences of its violation. The college has two skill based courses- one in English and the other in Commerce approved by the parent institute. The job oriented counselling has been made through these courses.

Programmes Offered- The College offers 7 UG programmes in Arts, 02 in Commerce and 02 in Science streams.

Faculty Development- The teachers are regularly sent to the training courses such as OP, RC, FDP, STC, and Induction Programme. They are also sent to the workshops such as CBCS Pattern, NEP-2020, and Syllabus Restructuring workshops, etc.

Student Centric Methods of Teaching and Learning- The student centred methods such as Group Discussion, Quizzes, Debates, Presentations, Industrial visits, Field Visits, Village Survey, Projects, Internships, etc. are used to enhance their experiences. The students are provided with study material in hard copy, e-notes, videos, PPTs, graphs, charts.

Evaluation- The College follows the schedule of affiliating university for semester-end examination. For continuous internal assessment, a time table is prepared at the college level. The tools used for Continuous Internal Evaluation are Open Book Test, Presentation, Unit Test, Group Discussion, Tutorials, Assignments, Small Projects, etc.

Parents' Meet- The College holds Parents' meet every year in which their wards' progress and their problems are discussed.

The college provides necessary infrastructure such as ICT tools, classrooms, furniture, Library facility and laboratories to carry out teaching, learning and evaluation process smoothly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 4

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 7.39

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
56	0	0	0	149

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment**1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Response- The faculties of the college identify the crosscutting issues reflected in the curriculum and plans to deliver the issues while transacting the curriculum to the students.

Professional Ethics- Professional ethics are incorporated in the curriculum which are identified and explained while dealing with the curriculum by the respective teachers. Apart from this, the College has organised Cyber Security Counselling Programme, Entrepreneurship Opportunities in Cyber Security to make the students aware of frauds in Cyber field. They are made known of the entrepreneurship opportunities in the Cyber Security field. There is an extra credit course named 'Democracy, Election and Governance' in which the democratic values, the process of election and the system of governance are introduced. Skills Development Programme is conducted for final year students.

Sensitization to Gender – The faculties have identified many topics from literature, social sciences, and life sciences that deal with gender sensitization. Apart from this, special programmes such as Woman's Day, Celebration of Birth and Death anniversaries of social reformers and national leaders are organised through which their thoughts about gender equality and issues of gender sensitization are transmitted. The college has given adequate representation to girls in the college committees and programmes.

Through *Hirkani*, an event to felicitate the girl students who are taking education in their adverse conditions, the girl students are felicitated with *Hirkani* award at college level. The representation of girls is also ensured in co-curricular and extracurricular activities such as NSS, Physical Education, and other programmes.

Human Values- The teachers explain Human Values that are already introduced in the curriculum. The Human Values such as empathy, love, friendship, compassion, appreciation, honesty, fairness, loyalty, etc. are inculcated through curriculum of literature and social sciences along with introduction of various activities.

Environment and Sustainability- Through the Environmental Awareness Course conducted for Second Year Students, the students are made aware of the environment. The details of the pollutants and its adverse effects on living creature and atmosphere are given to the students. The programmes such as *Bhugol (Geography) Day*, *Vasundhara Day*, *Science Day*, *Ozone Day*, and *Global Warming Awareness Programmes* are held to make the students aware of. The Vermin Plant is set up in the college premises that provides manure to the college garden and remains a demonstration to the students.

The crosscutting issues which are not identified in the curriculum are inculcated among the students through various other activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 54.87

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 310

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 62.27

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
243	275	306	261	260

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
480	480	480	360	360

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
216	237	257	202	244

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
216	237	257	202	244

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 33.24

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Response: The faculties use student centric methodologies of teaching and learning along with traditional methods to enhance the teaching and learning process.

Experiential Learning- The students of Commerce and Economics visit Banks, industries, and shops to get practical knowledge. They are also sent for internships in the nearby industries and shops to get an experience of production, costing and marketing. The students of History and Geography organize tours to historical places and geographic places to get first-hand knowledge. The students of Second year are compulsorily taken in environmental study tours to make the students aware of environmental problems. In visit, they get chance to raise doubts and get them cleared. An excursion is also conducted to the historic places in which the students get direct experience and learn to solve problems of managing the things.

The College has laboratories where the learners involve in various types of experiments and practicals. For Power Point Presentation, LCD Projectors and computers are used in teaching of complex topics. The students participate in the Poster Presentation Competition, *Rangoli* Competition and Anchoring Competition, and learn to compete.

Participative Learning –

The students are asked to participate in the programmes organized by other departments. Through such Interdepartmental Programmes, the students come out of their specific discipline and enter into interdisciplinary approach. Small Projects ensure their active participation while accomplishing them that helps them in learning. The college organizes *Avishkar* Competition at college level every year in which all the departments take part with at least one project. The students identify their projects, prepare the projects following research steps and present before the committee. Out of these projects, a very few projects are selected and sent for Zonal level *Avishkar* Project Competition. This competition fosters research culture among the students.

ICT Enabled Teaching- The teachers use ICT tools to deal with complex ideas and concepts. There are four LCD projectors fixed in the college. The teachers get access of it whenever they need. In the time of Covid-19 pandemic situation, almost all the faculties used smart phones to teach students online and to deliver study material by using Google Meet, Zoom Meet and other such online platforms. In the Lockdown period, the students are provided with e-notes, e-books, study material, PPTs, videos, short video clips, important YouTube links etc. Almost all the teachers formed WhatsApp groups of every class to send study material and important notices.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1**Percentage of full-time teachers against sanctioned posts during the last five years****Response:** 100**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	23	17	16	16

File Description**Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)**2.4.2*****Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*****Response:** 76.4**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	17	14	14	13

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Response-

The college strictly follows the evaluation pattern (70+30 and 35+15) designed by affiliating university that includes both internal and external assessment. The college has formed College Examination Committee (CEC) and appointed a College Examination Officer (CEO) to conduct all examinations as per the university norms and the Academic Calendar of the College.

Internal Assessment- As per Evaluation Pattern of the affiliating university, the College conducts Internal Evaluation of students for total 30 % marks. The CEC in consent with the Principal prepares a Timetable for Mid-Term Test, practical, seminars, projects, etc. and bring into the notice of students well in advance. The teachers set question papers of 20 marks as per the norms and standards defined by the university and submit to the Examination Department. Before the schedule of the Mid-Term Test, various tools given by the university are used for other 10 marks. Re-examination is also held for those who engaged in extra-curricular activities. The total marks scored out of 30 are sent to the affiliating University through an online portal designed by the University only for the Submission of Internal Marks. The CEO of the college, in the Induction Programme, explains the whole procedure of Continuous Internal Evaluation (CIE) to the newly admitted students.

External Assessment- External Assessment is conducted by SPPU, Pune. The students are informed to fill in the form of Examination in given time. The college conducts the examination as per the guidelines of the university. The CEC displays the timetable of the university examinations (Theory and Practical) on the college notice board. Before a month of the Examination Schedule, the university forms a course-wise Paper Setter Committee that sets Question paper as per the standards and defined Course Outcomes (COs). The external examination is conducted for 70 % marks. The University sends the password

protected question papers to the college just one hour before the scheduled time of examination. The answer sheets of the students are then sent to the College identified by the university as a Central Assessment Programme centre (CAP centre). The university declares the results on its website. In case dissatisfaction with results, the students can apply for the reevaluation. They can get photocopy of their answer sheets to confirm their marks. All types of grievances received from the students related to the examination are communicated to the University to redress them in time.

Assessment in Covid-19 Pandemic- The College has conducted online internal evaluation to avoid physical contact in Covid-19 pandemic situation. With the help of Google form, Multiple Choice Question (MCQ) based examinations are held in the pandemic situation. The university conducted external evaluation by providing link of the question paper. The students are provided with all the guidelines of the online examination. The students are given chance to reappear for the exam in case they lose the paper due to lack of internet coverage.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college frames the POs and COs as per the aims and objectives of the syllabus of the respective programmes decided by the affiliating university and displays on the college website.

Programme Outcomes (POs) – In alignment with the aims and objectives of the programme and graduate attributes, the respective departments state the Programme Outcomes to be acquired by the students after the completion of the programme. The POs state the skills, competencies, approaches, knowledge, attitude, critical thinking, proficiency in skills and knowledge, communication skills, management skills, leadership qualities, etc. These POs are communicated to the students through website of the college, the Principal's Address, and Induction Programme.

Course Outcomes (COs) – The COs are stated as per the POs following the Bloom's Taxonomy. These are the statements identified and defined by the teachers and heads of the respective departments according to the aims and objectives given along with every course that enable the students to meet the POs. The COs are communicated to the students prior to the actual teaching of the course. The teachers follow the COs while setting the question papers in order to measure the outcomes after the results.

The Course Outcomes also involve the reflection of crosscutting issues identified by the teachers in the

respective course curriculum.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Arts and Commerce College, Taharabad offers 11 Under Graduate Programmes under three streams viz. 07 programmes in Arts, 02 in Commerce and 02 in Science. The College evaluated the POs and COs taking into consideration the results of the Final Year students of every academic year from 2018-19 to 2022-23. The marks scored by the students in the internal (Max-30%) and external evaluation (Max-70%) have been used for calculations and attainment of the Course Outcomes. The college has decided 50% as its threshold value for all the courses for the attainment of CO. The College conducts Programme Exit Survey in which the final year students are given certain questions to receive their responses which are utilised to evaluate POs.

The College has adopted CBCS pattern as prescribed by the university from the academic year 2019-20. In this pattern, each specific programme carries 140 credits (132 Academic + 08 Extra Credits). All credits are compulsory to be achieved by the students to obtain the degree in the specific programme.

The Mechanism for Evaluating CO and PO-

- 1.Entry of Data for the Evaluation of COs and POs-** The marks achieved by the Final Year students in internal and external examination and the responses of the students collected at the Programme Exit Survey are considered for the evaluation of POs and COs. The marks obtained by the students in different courses are entered in the prescribed excel sheet format.
- 2.Threshold Value-** The marks entered in the excel sheet are calculated on the basis of Threshold value. The Threshold value is the base value considered to calculate course attainment.
- 3.Calculation of CO-** The marks secured by the students in internal and external examinations in the courses of the specific programme are entered into the excel sheet. The calculations are carried out taking into consideration the Threshold value (50%) decided by the College to calculate Course Attainment Values. If the Course Attainment Value is 01, the level of the course is Low; if it is 02 the level is Medium; and if it is 03 the level is High.
- 4.Programme Exit Survey-** The College has conducted Programme Attainment Survey for the attainment of the responses from the passed out students of the final year. The Programme Outcomes and Programme Specific Outcomes are calculated on the basis of the responses given by the students to the questionnaire provided for Programme Exit Survey.

5. Calculation of Programme Outcome- The Programme Outcomes have been calculated on the basis of the responses given by the passed out students to the questionnaire framed on Likert Rating Scale based questions. If the calculated value is 01, the Programme Attainment is considered as Low; if the value is 02 the Programme Attainment is considered as Medium; and if the value is 03 the Programme Attainment is considered as High.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 73.46

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
103	68	94	60	68

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
139	84	131	98	83

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Response-

The College has created an ecosystem for innovations and Indian Knowledge System (IKS). The College has formed an Academic Research Committee (ARC) that conducts different activities related to research and develops research culture among the students and teachers. The College has established IPR cell under which different activities have been conducted.

The college has conducted various activities related to Indian Knowledge System such as The Constitution Day, Voter's Day, Birth and Death Anniversaries of the Social reformers and National Heroes, Marathi Day, Hindi Day, *Rangoli* Competition, Elocution Competition, Poetry Recitation, , etc. to transport the Indian knowledge to the students.

In order to make the students aware of Intellectual Property Rights, the college has conducted workshops and other programmes on IPR, Human Rights, Cyber Security and Cyber Crime, etc. An online Webinar

is organized due to Covid-19 pandemic.

The College has *Avishkar* Committee that organizes College level Research Project Competition every year in which students from all departments participate with Research Project. The selected Projects are then sent for Zonal Level *Avishkar* Competition.

The College has collaboration with White Band Associates, Nashik. The college in collaboration with the company has conducted a programme on 'Cybercrime and Cyber Security'.

The College permits and supports the faculties financially to attend Seminars, Conferences, Workshops, and Webinars as well as to publish papers. The faculties are also promoted to participate in FDP, OC, RC, STC, etc. The faculties have published total 38 Research Papers in different Journals with ISSN and ISBN, 01 book and 04 chapters in books during the period of last 05 years.

The students are motivated to prepare posters and wall papers on recent issues.

File Description	Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 5

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	01	02	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**Response:** 0.69**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	05	06	06

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.11**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	01	04	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response-

The College has always preferred to strengthen the bond between society and the college by arranging various well-structured programmes. It helps to all the stakeholders for their holistic development. In order to inculcate the sense of gratitude towards the society, the students are involved in different activities.

- **National Service Scheme (NSS)-** Through NSS, Cleanliness programme, Blood Donation Camp, *Meri Mati Mera Desh*, Tree Plantation Programmes, Health Check-up Camps, Gender Sensitization Programmes, etc. programmes are organized.
- **NSS Camp-** In the Seven Days residential Camp held in the adopted village, the students organize rally in the village, plant trees in the whole village, clean the roads, make the people aware of voting, and conduct the social survey of the whole village.
- **Blood Donation Camp-** The Blood Donation Camp has been held in the Academic Year 2018-19 in which 15 students have donated blood.
- **Cleanliness Drive** – The College conducts a rally of awareness about environment and carry out a programme of cleanliness every year.
- **Electrical Safety Week-**
- **Gandhian Thoughts-** To spread the Gandhian thoughts among the students, the books are provided to the students in minimum price of Rs. 40/-. In the academic year 2021-22, the college has conducted an examination on Gandhian thoughts in collaboration with Gandhi Research Foundation, Jalgaon in which 102 students appeared in the examination.
- **Environmental Awareness-** Environmental awareness has been created through various initiatives such as Plastic Free campus, Minimum use of Papers, Environmental Awareness Programmes, etc.

- **Sensitization-** To make the students aware and sensitive towards the social issues various programmes such as gender equality, disaster management, voting awareness, health check-up, cleanliness, road safety, environment awareness, etc. have been conducted by the college.
- **Women Empowerment-** The College organizes *Nirbhay Kanya Abhiyan*, Gender Equality programme, *Hirkani* Programmes are regularly held to make the girl students aware of their health, social status, girl foeticide, soft skills, life skills, self-defence, etc. and to encourage them to continue their Higher Studies.

File Description	Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Response-

The College has received 'Covid Yoddha' title for their strenuous efforts made to serve the people of Taharabad village by making and preparing masks in the Covid-19 pandemic situation. The MVP Samaj's Arts, Commerce and Science college belongs to rural, tribal and hilly area, the college was established by visionary leadership with a foresight vision of social and all-round development and dedications of our all karmaveer's. This institution has strong bequest of the great Raosaheb Thorat whose contribution made this institution an unique identity in not only Nashik district but all around the Maharashtra. Our institution Arts, Commerce and Science College, Taharabad has been awarded as the best NSS award (rural) in 2017 by SPPU, Pune. Our HEI is always ahead to conduct the social activities, social awareness, moral values and ethics education for students, self dependency, cultural enrichment, physical fitness, etc. through neighborhood community participation. For example, Humanitarian Wall, Visit to various pada's and vasti's, organize various awareness programme. These activities not only supports to the students for their holistic development, but also make them socially aware about all the social important events. The activities are carried out in accordance with the mission and vision using policy and the guiding principles. The extension activities have been recognized by various bodies and have been awarded 04 commendations, prizes and certificates over the past years for the quality of education and activities. Following faculties were awarded the prize in different field such as:

1. In the academic year 2022-23 Principal. Dr. J. D. Sonkhaskar awarded Punyashlok Ahilyadevi Holkar Puskar Government of Maharashtra.
2. Dr. Narendra Ramdas Nikam in 2021-22 awarded Rajmata Jijau State Level Award 2022.
3. Mr. Amol Tisge 2021-22 awarded as Corona Yodhha from Dnyandeep Education Society.
4. Mr. Dilip Gangaram Bhamre 2021-22 awarded as Corona Yodhha from the Committee of Eradication

of Injustice and Atrocities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 63

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	08	11	15	10

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship,

on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 08

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 21.91

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.1	0.5	8.6	1.2	2.9

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response-

The college has a library with build-up area 520 Sq. ft. with a well-furnished reading room of seating capacity 20. The library has text books, reference books, and newspapers.

- All the students are given easy access to read any book from the library. The reading room is in the centre of the library hall that makes the students accessible to the library books.
- A record of visitors to library is maintained in a special register.
- The library is under CCTV surveillance.
- **Library Services-** The library provides different services such as book lending, on demand photocopy service, Identity cards for students and staff, etc.
- **Library Expenses:** The College has expended the total amount Rs. 201462/- on books and newspapers during the last five academic years 2018-19 to 2022-23.

File Description	Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Response-

The College has the facilities of IT infra-structure with sufficient bandwidth for internet facility to deal with teaching-learning, research and administration.

- There are total 29 computer systems, 02 laptops, 07 printers, 04 scanners with printers, 02 scanners, 01 colour printer.
- Out of 29 Computers, 04 Computers are set up in the Office and 25 Computers are set up in the various departments, Library and Examination.
- 02 separate Internet Connections are available to provide internet service. 01 for Office and Principal Cabin and 01 for Examination and other Departments with each having 200 Mbps bandwidth.
- All the departments are connected to internet facility.
- The parent institute has prescribed agencies and dealers for the supply of these IT devices the updation of IT facilities and to provide IT infra-structure. High-tech Computers, Nashik is the dealer that provides Computers, printers, Networking and LAN, The S and S Xerox agency provides Xerox Machines and service for its maintenance. IT Soft Developers provides soft wares for Admission Process, Eligibility Process, Scholarship, HRMS, etc.
- The college has Wi-Fi facility for office.
- All the computers have wired internet facility which provides maximum speed of 100 Mbps.
- The College has ERP Software (Integrated College Management Software) for the works related to admission, accounting, TC, examination, and library.
- The Software is used to generate all types of fee receipts, Leaving Certificate, Bonafide Certificates, etc.
- The College has biometric system for the attendance of teaching and non-teaching staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 21.73

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 26

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 50.41

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
7.1	4.8	3.5	7.6	7.6

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 67.69

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
413	343	392	363	366

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 40.68

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
109	369	128	181	341

File Description	Document
Upload supporting document	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response:

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during

the last five years

Response: 9.35

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	0	10	07	14

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
139	84	131	98	83

File Description

Document

List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.65

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	00	00	05

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response:

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response-

Response:

The College has a registered Alumni Association. Its registration number is MAHA/1421/NA, dated 30/11/2016. The total number of former students registered in the association are more than 300. The alumni of the college are working in different service sectors such as education, politics, agriculture,

industry, police, etc. The prominent alumni of the college is felicitated in the Alumni programme. The Executive Body of the Alumni Association is as follows:

Name of the Alumni	Designation in Association
Mr. Sachin Bhalchandra Kothawade	President
Mr. Tulashiram Dadaji Thakare	Vice-President
Mr. Pradip Tulashiram Deore	Sarchitnis
Mr. Sachin Sudam Chavan	Treasurer
Ms. Suvarna Sudam Thakare	Member
Ms. Ashwini Gokul Deore	Member
Ms. Shital Pankaj Salave	Member

Aims and objectives of the Alumni Association

1. Social

1. To organize programmes to enhance the social status of women, physically challenged, and poor people through former students.
2. To work for women as a charitable institute, to help them to receive the benefits from different sectors such as health, welfare and education, to guide them, to set up a guidance cell for them, and to conduct governmental schemes for widows.
3. To establish hostels, orphanage, schools, hermitage, etc. for physically challenged, deaf-mute, blind, and old people. To implement charitable events to make the women powerful, aware and strong, to give information about that, to empower them by training them, to make them knowledgeable by organizing the lectures of lawyers, , To organize charitable programmes for children, students, youth, women, and senior citizen.
4. To work for tribal, backward, and Dalit people for their educational, social, and cultural upliftment. To help them on charitable principle, to organize enlightening programmes for them.

1. Educational:-

1. To make available the academic, traditional, modern, technical, and linguistic education in the society, to bring this view into practice, School, Residential school, English Medium School, *Anganwadi*, Primary and Pre-primary, Nursery School, College, *Ashramshala*, Tribal School and the English medium Schools, Marathi School, are to be established, to make the facilities available to implement the ideas, to make available the educational facilities such as College of Education, medical College, Para-Medical College, Nursing, ITI, Technical, Polytechnic College, Sewing training, Fashion Designing, etc. to make the facilities available to carry out these ideas, to make the propaganda of education for all, to make the educational facilities available for the educationally deprived people.
2. To give scholarship to the students, to felicitate them, to make the opportunities available in the service sectors such as education, arts, and health, to offer required trainings for the students in computational work, competitive examinations, and and personality development.
3. To offer job-oriented education and training for women, to set up charitable projects
4. To enlighten the people and to eradicate the superstitions

5.To help and cooperate hardworking men and women.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Response:

Vision : To adhere the quest for excellence along with value system for upcoming generation by nurturing ethics and human emotions, values to make students an ideal citizen of the Nation.

Mission: The motto of our parent institution Maratha Vidya Prasarak Samaj is “*Bahujan Hitay, Bahujan Sukhay*”. In view of this motto, our college is committed to provide higher education opportunities to all sections of society without any discrimination.

Arts and Commerce College, Taharabad is one the colleges of Maratha Vidya Prasarak Samaj, Nashik. It is the second largest institute that imparts education in Maharashtra which was established in 1914. The motto of the parent institute is ‘*Bahujan Hitay, Bahujan Sukhay*’ (i.e. Wellbeing and Happiness of the Masses). The vision and mission of the college is in accordance with the motto decided by the founders (*Karmveers*) of the parent institute. The executive body of the parent institute supports and guides the institution to carry out different practices of the college smoothly. The College follows decentralization and participative governance in different levels of administration.

The College has formed a College Development Committee (CDC) nominated by the executive body of the parent institute and the Principal that conducts meetings twice in a year. It is the topmost decision making body in the college which includes Principal, Vice-principal, Co-ordinator of IQAC, representatives from teachers, non-teaching staff, alumni, industry, etc. The Committee discusses various issues regarding the college development and takes decisions.

The college has formed IQAC as per the guidelines of the UGC. It conducts four meetings in a year to take necessary decisions. The IQAC plays a role in preparing an academic calendar of the college, making various college committees and guiding to conduct various activities in the college. In consent with the Principal, the IQAC also sets short term and long term plans and puts efforts to execute them successfully.

Apart from CDC and IQAC, there are number of statutory and non-statutory committees that work on different issues. Each committee has a coordinator /chairperson and members to carry out the functions of the committee.

There is a Vice-Principal for the day-to day administrative activities. A shift-in-charge has been also appointed for the daily administration of afternoon session.

All HODs of the college ensure the participation of their colleagues in their departmental meetings to take decisions regarding academic calendar of the department, timetable, workload, student centric methods, other activities of the department, etc.

The head clerk monitors the non-teaching staff for the smooth functioning of the college office.

File Description	Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Response-

The College follows Performance Appraisal System for teaching staff as per the regulations of UGC and the State Government circulated from time to time. Currently, it follows UGC regulation 2018. The IQAC of the college collects Academic Performance Indicator (API) forms and Performance Based Appraisal System (PBAS) forms from all the faculty members. The IQAC coordinator assesses the forms of the faculty and gives necessary suggestions if necessary.

The appraisal system is carried out for three categories viz. Category-I: Teaching, learning and Evaluation related activities, Category-II: Professional Development, Co-curricular and Extension Activities, Category-III: Research and academic Contributions

Evaluation through Students' Feedback- The feedback of students on teachers are collected in structured feedback forms at the end of the academic year. These forms are assessed and action taken report is prepared for further action.

Parent Institute Level Assessment- The parent institute of the college takes all the details of every teacher in a prescribed format that includes teaching, research activities, co-curricular and extra-curricular activities, etc. The heads of the departments collect the forms and submit to the principal with necessary remarks. The principal with necessary remarks send one copy of the same to the parent institute for further assessment. The principal makes relevant suggestions for the overall improvement of the teacher.

Non-teaching Staff-

Confidential Reports of non-teaching staff are also collected and sent to the parent institute with necessary remarks of the principal.

There are worthwhile welfare schemes for teaching and non-teaching staff offered by the parent institute and the college.

1. *Sevak Kalyan Nidhi* (Employee Welfare Fund) – The teaching and non-teaching employee gets Rs. 25000/- after retirement and Rs. 125000/- in case of death.
2. Loan Facilities from the Societies- There are two cooperative societies viz. Nashik District Maratha Vidya Prasarak Samaj Sevak Cooperative Society and Nashik District College Teacher Cooperative Society that provide the loan up to Rs. 50, 00, 000 as per the member's payment.
3. Provident Fund (PF)- The parent institute provides the facility of Provident Fund for the teaching and non-teaching staff on fixed pay.
4. Group Mediclaim Policy- The parent institute provides medical cover through TATA AIA Life Insurance Company to its employees and their families.
5. Tea-Club- The College has College Tea-Club that serves tea to all the staff members. The staff contributes Rs. 100 per month to the club.
6. Financial Report- The College encourages the teaching and non-teaching staff by financing them for attending workshops, seminars and conferences and for publishing research papers.
7. Free Medical Check-up- The parent institute organizes free medical check-up camps for its employees of the age above 40 in its Dr. Vasantrao Pawar Medical College, Nashik.
8. Sanitary Pad Vending Machine- There is an automatic Sanitary Pad Vending Machine installed in Lady's Room.
9. Felicitation of Staff

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 26.97

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	00	00	06	07

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 31.18

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	02	05	07	01

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	02	02	00

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Response-

The College receives funds from the affiliating University Savitribai Phule Pune University, Pune, and the State Government of Maharashtra for Salary, NSS, SDB, Examination, Seminars, Workshops, etc. The funds received for various activities are regularly audited by the internal and external agencies.

Strategy for the mobilization and Utilization of the Funds-

- The requirements of the various departments are collected and kept for discussion in the CDC meeting.
- The CDC approves it.
- The CDC monitors the optimum utilization of the budget.
- The auditor appointed by the parent institute makes an audit of all financial permissions and their utilization.

The Resources and Funds from Various Sources-

- A Salary Grant from the State Government of Maharashtra
- Grants received from SPU, Pune under the Quality Improvement Programme (QIP) to carry out various academic programmes
- Examination Grant received from the university.
- BC and EBC grants received from the State Government of Maharashtra
- Other Fund Resources are Admission fees and Tuition Fees from students. Other resources are Bank Interest, Common dues, fees charged for different certificates, etc.

Regular Internal and External Audit-

1. Internal Audit- The auditor appointed by the parent institute makes the audit every after six months.
2. Government Audit- Administrative Officer, Senior auditor (Higher Education Pune Region, Pune) and Accountant General Mumbai conducts the audit.

After the utilization of the budget received from the different agencies for different purposes, the college submits its utilization certificate to the concerned agency.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response-

IQAC plays a significant role in planning and monitoring every activity of the college.

Institutionalizing the Quality Assurance Strategies and Processes-

IQAC has been established on 16/10/2018, since then it has taken initiatives for incremental improvements in every activity.

- The College has started science Stream in the academic year 2020-21.
- The College received recognition letter of UGC under 2(f) and 12(B) 2021.
- Automation in Admission and Administration
- Efficient use of ICT
- Collaboration with other Institutes
- Appointment of Qualified Teachers
- Focus on Green Campus
- Proper Feedback System (Offline and Online)
- Ensured Participation of Faculties in the various Committees
- Conducted Administrative and Academic Audit
- Conducted Gender Audit, Energy Audit and Green Audit
- Cleanliness on Campus
- Organized Gender Sensitization Programmes
- Regular Submission of Information of College to AISHE Accreditation
- Regular Preparation and Submission of AQAR
- Review of POs and COs by IQAC
- Conducted Seminar on
- Regular Internal Evaluation
- Monitoring of Teaching Plans and Syllabus Completion Reports
- Encouraged faculties to participate in Seminars, Conferences, Faculty Development Programmes, etc.
- Ensured participation of every faculty in the seminars and workshops on NEP-2020 to make them aware of it

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

3. Collaborative quality initiatives with other institution(s)

4. Participation in NIRF and other recognized rankings

5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response:

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Safety and Security:

- The Institution is taking extreme care of girls' and women's security. For that, the institute provides different kinds of facilities.
- We have established Women Empowerment Cell as well as Anti- Sexual Harassment Committee (Vishakha) and Anti-Ragging Committee which include ladies staff as members in them. A discipline committee headed by the Principal and the Head of all departments is formed for observing and controlling activities in the college.
- CCTV Cameras are installed at the entrance of the College gate, Parking area, Administrative Office, Classrooms and corridors of different floors of the College to ensure the safety and security of girl students and staff.
- Student Uniforms and ID cards are made Compulsory. Identity Cards are issued to the students and staff to prevent the entry of outsiders into the college premises.
- The campus is set with a complaint box that is positioned near the Administrative office intended to collect any suggestions or any complaint from female staff and girl students of the campus concerning any abuse or harassment.
- Every year regular medical check-up camps are arranged. Grievances Redressal and anti-sexual harassment cells provide a convenient opportunity for girls to voice their problems.
- One security guard meticulously kept watch at the college entrance.
- The college also provides the facility of First Aid Box for staff, students and sports players.
- Fire extinguishers are kept in the college to overcome fire disasters.
- The entire campus is being kept secured with a huge wall compound.

B. Counselling:

- The Department of Marathi provides counselling facilities with an objective to remove fear of study, exam, mobile addiction, stress, depression and any other emotional issues. All the information of students is kept confidential.
- The college conducts group as well as personal counselling through various seminars, workshops and guest lecturers for the safety and security of girl students such as – Vidyarthini Manch, Nirbhaya Kanya Abhiyaan, Self-defence, women empowerment etc.

C. Common Rooms:

The college has allotted a separate common room for girl students. There girl students can read magazines and Newspapers. They can rest and refresh themselves. In this room sanitary napkin vending machine with incinerator provided.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The College has implemented several measures to make the college an inclusive campus.

CULTURAL:

Our institute believes in Unity in Diversity. Our college gives the same treatment or platform for every student who is admitted from different backgrounds, castes and religions. All our students strictly follow the same uniform. Uniforms indicate each and everyone has the same. More importantly, this concept helps students of different cultures, castes and religions to live together peacefully. This also helps us a lot in reducing the chances of conflict, riots and disturbances among students.

Youth week: Our institute organized the Youth week on the occasion of Swami Vivekanand

Jayanti. Purpose of this programme is to unite the students of different cultures, castes and religions and spread the message of friendship. In the youth festival, students participated in traditional day, Sari day etc. Also organized various competitions such as dance competition, Rangoli, Debate, Sports Competitions etc.

Yuva Spandan: Our students participated in various competitions of Yuva Spandan such as skit, mime, dance competition, group song which is organized by Parent institute.

Regional: Our institute has taken the following initiative in various regional levels.

Awareness Programme/Rallies: Our Institute initiative in various awareness programmes/rallies such as Swachh Bharat Abhiyan, AIDS awareness, tobacco, save girl child, voter awareness, plastic ban, water conservation, waste segregation, and anti-pollution campaigns are implemented regularly.

Linguistic: Our institute has organized the following linguistic programme.

Literary Association: Department of Marathi and English organized literary association. Purpose of the programme was to know the importance of literature in our life.

Rajbhasha Din: Department of Marathi has organized Marathi Rajbhasha Din (Marathi Language Day).

This is important in view of the deterioration of the Marathi Language.

Mother Language Day: Department of Marathi and English organized World Mother Language Day. Mother language is important for survival in day to day life.

Communal, Socio- Economic: Our institute has organized programmes related to the communal socio-economic programme.

Programmes for Girls, Women or Children: Our institute strives / initiative various programmes for women, girls or children such as Female foeticide, Save Girl Child, Vidyarthini Manch, Nirbhaya Kanya Abhiyaan, Self-defence, Women Empowerment, Women Health and Diet etc.

Disaster Management: Department of Student Development conducted Disaster Management Workshop on 21 & 22 Jan.2019. Creating awareness about disaster and its mitigation process among people. Giving warning before disaster thus people can be prepared and safe from that.

Blood Donation: The institute fosters community responsibility by organizing blood donation camps. In camp some of our faculty and students donate their valuable blood.

Vaccination: Covid-19 vaccination camp organized with the help of Taharabad Civil hospital in institute campus.

Flood Victims: During natural calamities like floods in Kerala, and Kolhapur (Maharashtra) the institute has provided monetary help worth Rs. **6573/-**

Educational Trip: Our Institute has arranged educational trips in the Academic year of 2018-19 and 2019-20. Educational trips provide an opportunity for total immersion in the natural environment and social setting.

OTHER DIVERSITIES:

Birth/Death Anniversary: Institute organized or celebrated Birth/Death Anniversary of various national leaders.

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

Green Campus Initiatives:

1. Objectives of the Practice:

We have identified the following objectives which are in tune with the practice

1. To promote awareness of environmental issues among the students, staff, and society.
2. To achieve better sustainability on the campus and improve the quality of life of all the Stakeholders.
3. To conserve water resources through rainwater harvesting.
4. To plant a rare and medicinal/herbal plants on the college campus
5. To enrich organic farming activity to avoid the use of pesticide-based vegetables.
6. To promote awareness regarding Corona Pandemic.
7. To support and implement “**Swachh Bharat Abhiyan**” for healthy India.
8. To organize seminars/workshops, expert lectures, etc. on environment-related issues.

2. The Context:

Now a day clean hygienic environment is a basic necessity of human beings for a healthy life. The main aim of the practice is to impart knowledge, create awareness, and develop an attitude of concern, and nurture the necessary skills to handle environmental and Covid -19 pandemic issues. The semi-tribal and rural region and green landscaping of Arts, Commerce and Science College are the necessary features for shaping and sustaining an eco-friendly campus. The college is spread over 1.87 (Hector)/ 4.62 acres of lush green area.

3. The Practice:

1. The college conducts periodically a green audit by external peers. The objective of the green audit is to promote Environment Management and Conservation on the college campus and introduce and aware students of the real concerns of the environment and its sustainability. We have undertaken a program of labeling the plants on the college campus. Department of Zoology and Geography has developed Vermicomposting units on the campus.
2. The college organizes online webinars/workshops expert lectures etc. on various challenging issues.
3. College observes No Vehicle Day.
4. In this pandemic situation various sanitization practices have been carried out to maintain a healthy and safe work area.

4. Evidence of the Success:

This best practice has proven to be successful through the following activities:

1. Through periodical tree plantations, Flora and Fauna on the campus have enriched, which has turned into an eco-friendly campus.
2. Awareness campaign for the plastic-free campus through signboards/display boards made campus plastic-free.
3. Vermicomposting units helped us to convert solid waste into organic fertilizers which have minimized the solid waste on the campus.
4. No Vehicle Day helps us to minimize the air pollution on the campus.
5. Through workshops/ seminars/expert lectures/ NSS activities, students are made aware

of environmental issues.

6. Green audit of the campus is done periodically and regularly.

•5. Problems Encountered and Resources Required:

1. Green Campus initiatives are challenging so it requires determination and a long-term assurance from all the stakeholders.
2. Green Campus initiative is a rather expensive practice. It needs expert advice and investment of resources.

Less awareness of students and the community towards environmental issues.

Best Practice II

Awareness about *Sanitary Napkin* to local adolescent girls

• Objectives of the Practice:

- To create awareness among the rural, tribal and hilly area local adolescent girls about sanitary napkin.
- To provide guidance of Sanitary Napkin to the students coming from rural, tribal and hilly area background;
- To create awareness among the students for various negative issues regarding uses of sanitary napkin ;
- To visit various Pada's and Vasti's nearby Taharabad village to create awareness among the women and girls.
- To conduct workshops for awareness of health and diet and uses of sanitary napkins.
- To encourage freedom of expressing themselves appropriately;
- To develop their critical thinking and decision making in case of emergencies and natural disasters;

• **The Context:** Women have traditionally used scrap cloth from old saris or towels adding a layer of sand, ash or rice husk for added protection during heavy blood flow. A women in a remote Taharabad tribal village and nearby various pada's were taken aback when a college approached her with a pack of home-made sanitary pad, a modern convenience she hasn't heard, seen or used before. "Women here used ash, husk, grass and even sand. Many suffered from urinary and reproductive tract infections," Majority students of this college are from socio-economic poor family background and first generation in attaining higher education. Due to utter poverty, they are far away from the mainstream of society. The college found that although the students are from poor background. Hence, the college determined to bring these students in the mainstream of society. By establishing this centre, the college has provided a proper platform to all the students to overcome their various problems such as inferiority complex, low self-esteem, introverted behaviour, lacking language competence, communication skills, lacking interest in reading.

• **The Practice:** The change in people's age-old perception is extraordinary as menstruation is considered impure in the countryside. From being barred from religious shrines to dietary restrictions and enforced isolation during their periods to a lack of access to toilets, women continue to face many challenges during menstruation.

- **Evidence of the Success:** Menstruation and menstrual practices are still clouded by taboos and socio-cultural restrictions resulting in adolescent girls remaining ignorant of the scientific facts and hygienic health practices resulting into adverse health outcomes. This is very much prevalent in rural and tribal villages. During menstruation women and girls are kept as out castes and have many unhealthy practices and are kept out of the house. Some girls won't even go to schools as they cannot afford to buy sanitary napkins and are ashamed to go to school. Many women and girls don't express their difficulty or don't dare to talk about it even to their parents or siblings. Many women and girls feel it as a curse and are psychologically affected.
- **Problems Encountered and Resources Required:**

It needs expert advice and investment of resources.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Taharabad is a rural college in Baglan tehsil of Nashik district. Since the college is located in a rural, tribal area, and most of our students are from economically backward classes, it is sometimes very difficult for them to face the problems of medical ailments. In these days of uncertainties, it is imperative to keep yourself and your loved ones protected against unforeseen medical emergencies. In this pandemic, we all realize how emergency medical treatment and hospitalization can take a toll on our financial health. Hence our parent institute decided on a group insurance scheme for staff and students in order to safeguard the future of the stakeholders.

- The main purpose of our parent institutes group medical insurance for students is to obtain the best medical facility without any strain on their finances. Health insurance for students is essential, especially when a medical emergency occurs in the most unexpected manner and sometimes without financial support, they are unmanageable. This Health insurance plans offer protection against the treatment cost of the diseases which require hospitalization. It covers

hospitalization expenses and day care procedures for day one of admission. Health insurance can reimburse the insured for expenses incurred from illness/injury or pay the care provider directly.

- Every year, we implement group-medical insurance policy for students with the assistance of insurance company 'The New India Assurance Co. Ltd. (<https://www.newindia.co.in/portal/>). The New India Assurance Co. Ltd. based in Mumbai, Maharashtra is a nationalized general insurance company. It is under the ownership of Ministry of Finance, Government of India. "It is the largest nationalized general insurance company of India on the basis of gross premium collection inclusive of foreign operations". It was founded by Sir Dorabji Tata in 1919 and was nationalized in 1973. Our management of the parent institute has negotiations with 'The New India Assurance Co. Ltd' from 2016-2017 to till date. Insurance Premium per student in the academic year 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-23 were Rs. 171, Rs. 175, Rs. 175, Rs. 165 and Rs. 165 respectively. Initially, students were reluctant to join this scheme, but later on, they realized the importance of health insurance. All of our faculties emphasized the importance of Mediclaim to students. After realizing its importance, the enrollment of students increased gradually. Total enrolment for Mediclaim policy in academic year 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-23 were 478, 557, 614, 560 and 566 respectively.

Faculty	Class	Academic Year				
		2022-23	2021-22	2020-21	2019-20	2018-19
BA	FYBA	122	108	116	182	178
	SYBA	51	56	94	123	92
	TYBA	32	48	91	62	63
B.COM	FYBCOM	62	72	71	79	82
	SYBCOM	56	50	62	71	36
	TYBCOM	41	44	61	40	27
B.SC	F.Y.B.Sc	59	95	119	00	00
	S.Y.B.Sc	70	87	00	00	00
	T.Y.B.Sc	73	00	00	00	00
Total		566	560	614	557	478
Insurance Premium		93390	92400	107450	97475	81738

The maximum amount accessible for hospitalization expenses for students under Mediclaim insurance policy scheme is Rs. 50,000. In case of accidental death of the student's father, the student will get a total of Rs. 2 lakhs and in case of accidental death of the student's mother, the student will get a total of Rs. 1 Lakh under the Mediclaim insurance policy scheme. To benefit this scheme, the student must be admitted for at least one day to claim the medical or hospital expenses. The minimum education of a doctor in a hospital should be MBBS or equivalent under the criterion of Mediclaim insurance policy scheme.

It is distinctive based on some of the following grounds:

1. The safety of Girls is the priority of the institution – for that various awareness and training programs are organized.
2. The campus is under CCTV surveillance
3. The college has an ample campus with sufficient infrastructural facilities and Suitable ICT Infrastructure for TLP. The campus is Wi-fi enabled

4. The lush green campus with diverse vegetation is the main attraction of the college
5. The college has facilities for the disposal of biodegradable wastes, vermicomposting unit, rainwater harvesting, water storage tank (shet tale)
6. The college has a career guidance and competitive exam center.
7. Mediclaim facilities are provided to students

5. CONCLUSION

Additional Information :

The college has conducted many productive activities that are in line with the vision and mission of the college. All the teaching and non-teaching staff members have been putting their efforts so that the students will get easy access to office, library, sports and the activities related to teaching and learning.

1. In order to provide an opportunity of education in the field of Science, the college has started Science faculty that proved successful.
2. Efforts are taken for the multidimensional development of the students by organizing co-curricular, extra-curricular and extension activities apart from regular teaching and learning programmes.
3. More efforts are taken to enrich teaching and learning process by utilizing ICT tools, particularly in Covid-19 pandemic situation.
4. Research culture is created among the teachers in the last five years, as a result more than 13 teachers registered for Ph. D.
5. In order to motivate the girl students particularly pursuing education in an adverse condition, the college has started *Hirkani* award for the hard working girl students. It was started on the occasion of Woman's Day from the academic year 2022-23. The nature of the award is Certificate and memento.
6. The college rigorously conducts outreach and extension activities such as cleanliness, blood donation, AIDS awareness programme, etc.
7. Efforts are also taken to conduct skill based courses such as Communication Skills and Personality Development, Tally, Cyber Security Programmes, and Computer related courses.
8. Birthday anniversaries and death anniversaries of the national heroes along with different days are observed in the college to put ideals before them to inculcate values among the students.
9. Many teachers have been sent to attend seminars, conferences and workshops to understand the norms of National Education Policy-2020. The discussions have been conducted in the college under the guidance of the Principal.
10. The teachers are made aware of the current issues such as Annual Financial Budget of India, NEP-2020, Environment, Social imbalance, Terrorism etc. and discussions have been conducted in the staff.

Concluding Remarks :

The College is situated in rural and tribal area where many of the students come from farming and tribal background.

The college went through Cycle-I of NAAC Accreditation in the academic year 2017. This is the Cycle-II of

NAAC Accreditation of the college for the period of 2018 to 2023.

To strengthen the overall development of students in the age requiring skill based education, the college has been putting its efforts to provide necessary facilities to the students. In future, the college is planning to provide more opportunities in the skill based education by doing MoUs with different agencies. So far MoUs with PARAM Computers, Aurangabad and White Band Associates, Nashik have been done. The college is planning to strengthen the skills of the students in various fields. As the Government of Maharashtra State is going to implement National Education Policy-2020 from the academic year 2023-24, the college is bringing awareness among the teachers by sending them to the seminars and conferences and bringing discussions among the staff.

The activities conducted in the college such as teaching and learning, co-curricular, extra-curricular, extension and outreach activities have been reflected in Self Study Report. Efforts have been taken to provide maximum documents in support of all criteria as an evidence. All the documents are authentic and as per the guidelines provided by NAAC with the declaration of IQAC. Care is taken to provide qualitative and quantitative data appropriately.