YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	Maratha Vidya Prasarak Samaj's Arts and Commerce College, Taharabad
• Name of the Head of the institution	Dr. Jyotsana Dinkarrao Sonkhaskar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02555242285
• Mobile No:	9422256758
• Registered e-mail	taharabadcollege@gmail.com
• Alternate e-mail	srcollege.taharabad@mvp.edu.in
• Address	A/P- Taharabad, Tal. Baglan, Dist. Nashik
• City/Town	Taharabad
• State/UT	Maharashtra
• Pin Code	423302
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Savitribai Phule Pune University, Pune**
• Name of the IQAC Coordinator	**Dr. Sahebrao Purbhaji Kamble**
• Phone No.	**02555242285**
• Alternate phone No.	**02555242285**
• Mobile	**9823411599**
• IQAC e-mail address	**taharabadcollege@gmail.com**
• Alternate e-mail address	**srcollege.taharabad@mvp.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://acsctaharabadcollege.ac.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://acsctaharabadcollege.ac.in/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Nil	**Nil**	**2.23**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**16/10/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

05-11-2023 05:43:21

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Social Justice and Special Assistance Department -SC	State Government	2022-23	419310
College	Tribal Development Department- ST	State Government	2022-23	372600
College	Directorate of Higher Education -EBC	State Government	2022-23	131340
College	OBC, SEBC, VJNT, & SBC Welfare Department	State Government	2022-23	5163690

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC prepared an Academic Calendar for the Academic Year 2022-23 to ensure the arrangement of diverse academic activities and events and monitored them for their successful organisation and implementation.

Motivated the staff members to ensure their participation in various seminars, workshops and conferences arranged on various current issues and the NEP-2020.

Identified the need of infrastructure in various departments and gave necessary suggestions to make it available.

IQAC guided the staff members to ensure the participation of students of their departments in Avishkar Research Project Competition held every year by the university.

IQAC documented the record of all events organised in the college during the academic year 2022-23.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Cleanliness Campaign	The students were taken in the village for cleaning the public places. Dustbins have been kept in the college building for hazardous wastes.
Awareness Programme	Students Registered as voters Made aware of cybercrime and cyber security Teachers are made aware of their code of conduct and duties through a workshop organised by parent institute at HRDC centre, Nashik
MoUs with other institutes	1.White Band Associates, Nashik 2.MoU with PARAM Skills Training (I) Pvt. Ltd, Aurangabad
National Education Policy-2020	Teachers are sent to attend workshops and seminars on NEP-2020 College level programme is held to discuss NEP-2020
To submit AQAR 2021-22	AQAR 2021-22 submitted to NAAC on 31/12/2022.
To conduct Induction Programmes	Department of Commerce conducted Induction Programme on 20/01/2022 having 55 beneficiary students. 2. The Physical Education & Sports Department conducted Induction Programme for First Year Arts, Commerce and Science students on 24th & 25th March 2022 having 112 beneficiary students
To conduct add-on certificate courses to enhance students' skills	Department of History in collaboration with Research Academy, Nashik conducted Online Certificate Course in Brahmi Script from 02/11/2022 to 11/11/2022 (30 hours) having 26 beneficiary students.
To organize guest lectures	Department of Commerce organized

	guest lecture on 20/01/2023, beneficiary students 46.
To conduct fortnight programme for Promoting and Sustaining Marathi Language and to conduct various competitions	1. Department of Marathi conducted Marathi Bhasha Sanvardhan Padharvada i.e. Fortnight Programme for Promoting and Sustaining Marathi Language as per the directives of the State Government of Maharashtra, Joint Director of Higher Education and Savitribai Phule Pune University, held from 14/01/2023 to 28/01/2023 (Fifteen Days) having 121. beneficiary students actively involved. 2. 2. Department of Marathi conducted various competitions: 3. 1. Essay Competition on 15/01/2023, beneficiary students 20. 4. 2. Handwriting Competition on 17/01/2023, beneficiary students 22. 5. 3. Orthography Competition (Shudhh Lekhan Competition) on 21/01/2023, beneficiary students 21. 6. 4. Poetry Recitation Competition on 24/01/2023, beneficiary students 18. 7. 5. Marathi Bhasha Gaurav Din on 27/01/2023, beneficiary students 40.
To collect and analyze online feedback from different stakeholders	Feedback from different stakeholders were collected and analyzed appropriately and kept the record at the respective departments of the college.
To organise industrial Visit	Science faculty organised industrial visit on 04/04/2023
To conduct IPR on Cyber security	Science faculty conducted workshop on cyber security & opportunity employbility

13.Whether the AQAR was placed before	No

statutory body?	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	25/12/2022

15.Multidisciplinary / interdisciplinary

Maratha Vidya Prasarak Samaj's Arts and Commerce College is multidisciplinary institute that offers various disciplines /programmes in the three major streams viz. Arts (1997), Commerce (2002-03) and Science (2020-21). The affiliating university has adopted CBCS pattern from the academic year 2019-20 and introduced some short term extra credit courses such as 'Democracy, Elections and Good governance' and 'Personality Development'. These courses are self-learning and value based. The university has also introduced 'Environmental Awareness' for second year and two courses namely 'Interview and Presentation Skills' and 'Indian Constitution' for third year. From the next academic year (2024-25) and as per the norms of National Education Policy-2020, the university is going to introduce some more multidisciplinary courses in the curriculum itself. As the college is affiliated to the university, it is mandatory to follow the courses offered by the university.

16.Academic bank of credits (ABC):

As per the regulations and guidelines of the affiliating university, a nodal officer has been appointed for the execution of the instructions and guidelines given by the university. The college has made the students aware of Academic Bank of Credits and provided them with the link by which they can register in Academic Bank. Almost all the students of the academic year have been registered in the bank. The college has appointed the faculty for the smooth implementation of the process of registration in this academic year.

17.Skill development:

The government jobs are decreasing day by day therefore the students are seeking jobs into private sector. As a result, the vast number

of graduates from the college finds job in the private sector where the basic skills are required. Taking the requirements of the students into consideration, the decision has been taken to start two skill based courses in the college. Along with the programmes offered by the affiliating universtiy, the college has conducted Skill Development courses such as 1. Certificate Course in soft Skills and Communication Skills in English and 2. Certificate Course in Tally ERP9. Along with these particular skills, some ethical values, human values, social manners and etiquettes are also inculcated among the students at priority level through various activities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute plans to incorporate the Indian Knowledge System in the academic activities to be conducted throughout the academic year. Through various activities, the integration of Indian Knowledge is observed. To inculcate the democratic values among the students, the student council is prepared through election by involving all the class representatives. The council observes the various programmes of cultural significance. The Constitution Day is observed on 26 November. On this day, the importance of the Constitution is explained before the students. The Preamble of the Constitution is read collectively to inculcate nature and structure of the Indian Government, fundamental rights and duties among the students. To emphasize the importance of Democracy for welfare state, Voter's Day on 25 January is observed. Department of Marathi observes Marathi Day on 27 February. Through this programme, the students are made aware of the History of Marathi language and its literature. Department of Hindi observes Hindi Day on 14 September. How is Hindi the *Raj-Bhasha* of India is explained in this programme. Department of Commerce celebrates commerce Day on 7 August, and the Departments of Science Faculty collectively observe Science Day on 28 February. Various activities such as Elocution Competition, Poetry Recitation Competition, Essay Writing Competition, Science Quiz Competition, History Quiz Competition, *Rangoli* Competition, Business Oriented events etc. are held in the college regularly. Various themes of Indian Knowledge System have been communicated through the programmes. The medium of instruction of all the programmes is Marathi. The subjects involved in social Sciences are taught in Marathi whereas that of science is in English. Some of the subjects of Commerce such as Business Communication and Accountancy are taught in English. Multilingual approach is used for the convenience of the students' background. The students are informed to undergo various online courses available on PARAM and SWAYAM,

NPTEL, IGNOU, CEC, IIM-B platforms. The teachers also provide the students with the links of YouTube to go for the online lectures available. ICT-enabled classrooms are made available for the staff members to impart quality education and for the smoothly dealing of curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As far as the syllabus and its defining outcomes are concerned, it is prepared by the affiliating university Savitribai Phule Pune University, Pune. Therefore the maximum responsibility of designing the syllabus rests with the affiliating university. The procedure of the designing of syllabus involves the teachers from all affiliated colleges and the elected members of the board of Studies. The teachers participate in the procedure through workshops and give some valuable inputs collected from the stakeholders such as the parents and alumni of the respective colleges. The college arranges programmes through 'Alumni Association' and 'Parents' Association'. In the Alumni meet, the alumni working in various fields share their experiences in the form of feedback. The feedback provided by them are full of inputs demanding the required skills in the various fields. The parents give their feedback regarding the requirements. The inputs given by parents and alumni are shared in the workshops held for the preparation of syllabus. To enhance the learning experiences of students, field visits, project activities and study tours are held regularly.

20.Distance education/online education:

The staff members prepare some notes, PPTs, and videos and share with the students. Sometimes the teachers arrange lectures for the students on google meet, and on zoom platforms. As the college follows the university norms in teaching and learning, no course is taught completely to the students purely in online mode. The urgent correspondence to NAAC, AISHE, UGC, RUSA, the Government and parent institutes are made in online mode. The college has a centre of Yashwantrao Chavan Maharashtra Open University, Nashik that offers distance courses to the students.

Extended Profile

1.Programme

1.1   **2**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **566**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **216**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **146**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **07**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **11**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**566**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**216**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**146**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**07**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	11

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	10
4.2 Total expenditure excluding salary during the year (INR in lakhs)	13.50880
4.3 Total number of computers on campus for academic purposes	25

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through a well-planned and documented process. The IQAC prepares the academic calendar of the college specifying suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. The Head of the departments arranges departmental meetings to distribute and assign the workload. The syllabus is disseminated as per classes and papers/courses for teaching. Each teacher is informed about academic and administrative committee responsibilities. IQAC and departmental meetings are held periodically to review the completion of the syllabus. For the effective transmission and delivery of Curricula, departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, student seminars, tutorials, question papers solving, research projects, field survey, on-the-job training etc. The college organizes seminars/conferences/ workshops to update subject

knowledge. For effective curriculum delivery teacher's use participative, problem-solving solving and student-centric learning methods. At the end of every academic year, IQAC collects and analyses feedback and gives suggestions to the respective faculties for further improvements.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://acsctaharabadcollege.ac.in/academic-calendar/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating university gives the various tools for continuous internal evaluation along with the syllabus. To follow the same throughout the year, the principal calls meeting of IQAC, HODs, coordinators, Examination Committee and Sports Committee members to decide the procedure of internal evaluation. The decisions taken in the meeting are included in the college academic calendar. The college follows the CBCS with Semester pattern prescribed by affiliating university. In this pattern, 70+30 (Internal) =100 formula of marks for Arts and Commerce and 35+15 (Internal) =50 formula for Science courses is adopted which is then converted into grades. The students of all faculties have to score 40 percentage marks in internal and university examinations each for passing. The continuous internal evaluation is done on regular basis from time to time with the tools such as Open Book Test, Home Assignments, Mid-term test, Group discussion, Presentation, Practical, project Work, etc. The internal marks received by the students are sent to the university to add them in the university marks and grade is offered to the students along with SGPA and CGPA.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://acsctaharabadcollege.ac.in/exam/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum	**C. Any 2 of the above**

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`2`

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

26

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

26

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates various life skills, Ethics, values, local and global challenges through its curriculum delivery. The University has introduced Choice Based Credit System (CBCS) pattern for First and Second Year of UG Courses. From the point of view of the cross cutting issues specified in this particular metric and their integration, our college is striving meticulously to put in practice through the respective curriculum at UG course. College runs skill development programs for all students which help students in the aspiration of jobs on higher positions. College has a well-developed commerce lab, smart boards. Add-on courses are introduced so that every issue and responsibility, gender, environmental sustainability, and human values are addressed. Every teacher integrates all these issues as an integral part of their teaching-learning process. In the traditional faculties like Arts and Commerce, all these aspects are practically addressed.The college has student representation

in college activity that helps in creating awareness regarding social issues such as Professional Ethics, gender, environmental awareness & human rights through the following activities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

113

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://acsctaharabadcollege.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1200

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

509

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts a general aptitude test for newly admitted students. The test is prepared including the questions of all subjects. After the evaluation of the answer sheets, the teachers identify the slow learners. The concerned teachers prepare time table and also syllabus to be taught for the slow learners. After the mid-term test, the teachers identify the slow learners and fast learners and prepare a time table to teach the topics in which the students are slow. The advanced learners are given extra time to solve their queries. They are advised to compete with the students of university and are motivated for competitive examinations. The first three students are felicitated in college annual programme by the hand of honourable chief guest.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
565	20

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers as facilitators believe that student should be at the centre of their teaching and learning process. Their focus always remained on productive learning. In order to enhance the teaching and learning experiences, the teachers use student centric methodology. In this methodology, the student centric tools such as field trips/visits, experimental learning, study tours, webinars, group discussions, presentations by the students, peer teaching, group projects, interactive methods, role playing, book review, educational games, discussion of previous examination papers, etc. are used to create an interest among the students. ICT-enabled teaching is mostly preferred to deal with the complex data to be delivered to the students. With the help of videos, pictures, short films and online lectures, the students are facilitated with and the complex things are made easy going for the students. The notes as per syllabus, e-journals, and some reference books in soft copy are also provided to the students for further learning and updating of their knowledge.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://acsctaharabadcollege.ac.in/iqac/program-outcomes-program-specific-outcomes/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the college use ICT enabled teaching methodology in many of their lectures. The college has 4 projectors which are used by the teachers regularly as per their needs. With the help of these projectors, teachers show PPTs prepared on syllabus topics, show some videos related to their curriculum, educational

movies and some short films based on cross-cutting issues identified in the curriculum. The notes are prepared and given to the students in softcopy. The online programmes organised on Yoga Day, World Yoga Day, World Environment Day, etc. telecasted by the central government and state government are shown to the students. With the help of ICT tools, the teachers make the students aware of some important websites and online platforms such as e-contents of Ministry of Education, Government of India, Swayam, PARAM, etc. The teacher from every faculty prepared some PPTs and Videos on complex topics found in the syllabus so that they can impart knowledge with quality through computers and projectors. The same is also shared with students on WhatsApp groups. The students are asked to prepare PPTs and present before the teachers and students so that they can be encouraged for presentation.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://acsctaharabadcollege.ac.in/iqac/program-outcomes-program-specific-outcomes/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

6

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows the internal assessment pattern given by the affiliating university Savitribai Phule Pune University, Pune. It is CBCS Semester pattern. In this pattern, the marks obtained by the students in college and university examinations are summed up and accordingly grades are given. In this pattern, the university and the college respectively hold semester-end examination for 70 marks and mid-term examination for 30 marks in a semester for every paper in Arts and Commerce whereas semester end examination for 35 marks and Mid-term examination for 15 marks for Science faculty. The Principal and the Examination Committee prepare the timetable of Mid-term examination, Practical examination and Schedule of Project Submission. The examination department of college communicates the schedule of the examination to the students by displaying on college notice board. The internal question papers are set as per the guidelines of the university. After the confirmation of internal marks by the students, the teachers send the marks with their login id to the university on its internal examination portal. The examination department appoints an internal squad at college level to avoid the malpractices in the internal examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://acsctaharabadcollege.ac.in/exam/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The department of examination itself is the committee to look after students' all grievances related to internal examination. The committee collects the grievances in written form required to send it to the university if it relates to the university and attempts to resolve the query as soon as possible. If it is at college level, the committee takes immediate action to resolve the same. In this way, the students' complaints regarding internal marks are resolved immediately after receiving their complaints. The examination department provides checked answer sheets to the students on their demands for the confirmation of their marks as per the university rules and guidelines and confirms the transparency. The committee along with the heads of the departments helps students to fill in the form of examination of every student correctly to maintain zero grievances. In case of failure in the internal examination, the concerned department issues a notice regarding retest so that the student will get a

chance. The College Examination Officer (CEO) promptly resolves the queries regarding hall tickets, result corrections and other corrections discussing with the principal.

File Description	Documents
Any additional information	View File
Link for additional information	https://acsctaharabadcollege.ac.in/exam/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabus prepared by the affiliating university itself has the aims and objectives. The heads of the departments along with supporting staffs prepare programme outcomes and course outcomes as per the aims and objectives. The college displays the same on the college websites and informs the staff and the students in the Induction Programme. The teachers motivate the students to obtain the course outcomes throughout the year. They also keep the record of every student regarding the COs that help them to develop assignments and evaluation methods. The faculties of the college discuss the Cos and POs with the alumni from various fields in the alumni meet and update it. The alumnae is also invited to talk with the students to make them aware of the POs and Cos. In this discussion, the alumnae share their experiences regarding their journey towards their career development. They also discuss that which courses do help the students to shape their careers. In the alumni meet, the teachers collect the feedback from the alumni which is then used to improve the POs and Cos that may help them in improving their teaching components more relevant.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://acsctaharabadcollege.ac.in/iqac/program-outcomes-program-specific-outcomes/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The affiliating university has explained the aims and objectives

of the programmes and courses while prescribing the syllabus. These aims and objectives help in determining the course content and evaluation strategies that result into successful implantation to ensure the outcome based education. Continuous Internal Assessment process fetches the data of students' learning outcomes. In this process, the students' presence is also counted along with their performance in semester and mid-term examinations, assignments, projects, and presentation. The teachers look after the students' performance in these examinations and discuss their problems with them in attaining the POs and COs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://acsctaharabadcollege.ac.in/iqac/program-outcomes-program-specific-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

103

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://acsctaharabadcollege.ac.in/exam/examination-result/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://acsctaharabadcollege.ac.in/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`00`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`01`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College makes the students aware of the sensitive issues of our community by organizing programmes for them in the college as well as in the community. The College took a rally of students and

teachers in the village where they participated in different activities such as 'Tree Plantation', 'Cleanliness Drive' and 'Family Survey', etc. The college organized awareness lectures on Premarital Counselling, Education, Tree Plantation, Corruption, etc. The NSS unit of the college carried out the programmes such as observation of various Days, Cleanliness programmes, Road Safety Awareness, AIDS awareness, etc. A programme of literacy towards Cyber Security and Cybercrime was arranged for the students in collaboration with White Band Company, Nashik. This makes the students interactive with people to know the issues of the society. This helps in making the strong bond between the society and the college and develops the network with the people. Students come to know the problems of the society when they come in close contact with the people. They become well aware of public health and hygiene, gender equality, illiteracy, poverty and corruption. The students keep the College premises free of plastic and tobacco.

File Description	Documents
Paste link for additional information	https://acsctaharabadcollege.ac.in/3-research-innovation-and-extensions/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

225

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has separate Department of Physical Education and 400 meters track with vast ground that provides enough space for playing various sports such as holly ball, cricket, Kabbadi, Kho-Kho, etc. The department provides all the necessary tools, playing kits and other facilities to the students involved in sports and games. The department organized an online seminar on 'Sports and Health' in collaboration with Raigarh District Sports Officer. The department observed World Yoga Day by arranging a programme on importance of Yoga to maintain health. The college has a seminar hall with ample space and necessary equipment and devices to conduct cultural activities. The various days, departmental programmes, special lectures, cultural programmes, various quiz competitions, the programmes of Film club, etc. are arranged in the seminar hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acsctaharabadcollege.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has separate Department of Physical Education and 400 meters track with vast ground that provides enough space for playing various sports such as holly ball, cricket, Kabbadi, Kho-Kho, etc. The department provides all the necessary tools, playing kits and other facilities to the students involved in sports and games. The department organized an online seminar on 'Sports and Health' in collaboration with Raigarh District Sports Officer. The department observed World Yoga Day by arranging a programme on importance of Yoga to maintain health. The college has a seminar hall with ample space and necessary equipment and devices to conduct cultural activities. The various days, departmental programmes, special lectures, cultural programmes, various quiz competitions, the programmes of Film club, etc. are arranged in the seminar hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acsctaharabadcollege.ac.in/gymkhana/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://acsctaharabadcollege.ac.in/ict/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12950

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Using the Integrated Library Management System, the Central Library is completely automated (ILMS). The location of the library makes it convenient for both students and faculty to access. Auto Lib is a comprehensive, multilingual, multiuser library management solution that automates all internal library activities. The software package is user-friendly and can be used by staff and students with no prior computer experience. This is homegrown software created by Sinnar, Nashik-based IT Soft Developers. Autolib is the ILMS programme for automation. With the ILMS 1.9.75 edition, 2017 is the year of automation. All college students and employees have access to the Open Public Access Catalogue (OPAC) at the library's entrance.Library has a separate Webpage under College Website: https://mvp.edu.in/taharabadcollege/library/. The web page of

Library gives access to various E-resources, useful information (syllabus, question papers, links to various useful websites, etc.)

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://acsctaharabadcollege.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

54,954

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has integrated College Management Software that is used for admission, accounting, issuing TC, examination, and to some extent library work. Routine activities related to students such as automatic generation of fee receipts, bonafide certificates, leaving certificates, are done with the help of this software. In library, the software is used to prepare I-cards, accessioning, etc. The computer systems are protected by installing Quick Heal antivirus software periodically. The college has 25computers with two broadband connections of 200 and 150 mbps. The principal asks all HoDs and the head clerk of the college for their departmental requirements and accordingly the computers and its related equipment are provided. The parent institute has appointed a separate team of technicians that takes care of the technical things related to ICT based tools. In this way, all the ICT facilities are updated periodically.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

710607.28

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has enough number of classrooms, computers and necessary sports facilities. Endeavours are taken for the optimum utilization of physical, academic and support facilities available in the college for the benefits of its stakeholders. A timetable is set for the optimum utilization of facilities and for its smooth functioning. Because of the strategy of the College, it became successful in preventing misuse and misconduct of resources. The College is in two shifts- morning and afternoon. The Arts and Commerce classes are conducted in the morning and that of Science in the afternoon that resulted into optimum use of classrooms and other resources. The college takes care of timely up-gradation, replenishment, repairing, and replacement of the resources and services. The team of technicians and the human resources available in the college take care of maintenance and maximum utilization of the resources with standard measures. Safety has been taken at utmost importance to reduce the

probabilities of accidents.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://acsctaharabadcollege.ac.in/english-department/#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

414

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students are offered excellent opportunities to ensure leadership skills among them by allowing them in various college and departmental activities and events such as essay Competition, elocution competition, poetry recitation, debate competition, annual cultural programme of the College, etc. The students are also enlisted in the important committees of the college formed for its smooth functioning. The involvement of students is ensured by involving them in the college committees such as IQAC and NAAC, Cultural Committee, Vishakha Committee, Grievances Redressal Cell, Anti-Ranging committee, Anti-Sexual Harassment Committee, Women Empowerment Cell, National Service Scheme, etc. There is a provision of the affiliating university to form student council at college as per the Maharashtra University Act 1994. Since there is no letter from the university from the last two years, the college has not formed student council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

220

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association with registration No. MAHA/1421/NA, dated 30/11/2016. As the college is located in semi tribal and rural zone, many of them are in search of job after completion of their graduation. The students face many problems in getting proper jobs because of the average performance in interview and presentation. They earn their lives by working in the companies at lower rank and on lower wages; therefore the college does not expect any financial support from them. Many of them are in contact with the teachers and cooperate in various activities of the college. Some of them contribute in arranging the alumni meet and give information from their respective fields that help in selecting the components for teaching and learning. They also help the college for adopting a village to hold NSS camp in that village and to organize 'Special Community Services' for the needy people. The college also felicitates the alumni who have achieved some great success and asks them to motivate the students of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision- To adhere the quest for excellence along with value system for upcoming generation by nurturing ethics and human emotions, values to makes him/her an ideal citizen of the Nation.

Mission- The motto of our parent institution Maratha Vidya Prasarak Samaj is "Bahujan Hitay, Bahujan Sukhay". In view of this motto, our college is committed to provide higher education opportunities to all sections of society without any discrimination.

The principal forms various college committees as per the academic calendar and appoints faculties to perform it. The College has College Development Committee that discusses the new purchases and developments as per the need of the college and reports the same to the parent institute to approve it. The college has IQAC comprising appropriate representation from various fields defined by UGC. All the programmes designed by UGC are performed in line with the vision and mission of the college. The IQAC plays a significant role in bringing the vision and mission of the college in the actual performance. The Principal helps the poor students by giving concession in their fees as well as provides money to pay their fees from the poor boys fund.

File Description	Documents
Paste link for additional information	https://acsctaharabadcollege.ac.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Although the Principal as the main authority and the head of the institution with the whole responsibility of the college, for better results and smooth functioning of the college various committees are constituted to shoulder the various responsibilities. These committees are formed in the very beginning of the academic year. The chairperson of the committee plans to accomplish the work assigned with the help of the committee members. The chairperson of the committee has to play a major role for the success of the prescribed work. There are different departments with respect to the different subjects in the college. The head of the respective department distributes the departmental workload among the faculties of the subject. The head has all rights to develop the department and enhance its quality. A good head gives full freedom to the colleagues for their enrichment and academic development. The head also communicates all the government regulations and the instructions of the

Principal to the colleagues and make them updated for better performance. The culture of work distribution cultivates effective leadership among the faculties and they get a chance to show their capacities.

File Description	Documents
Paste link for additional information	https://acsctaharabadcollege.ac.in/college-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The parent institute has developed a strategy of online admission in which a software is developed by which all the students seeking admission in the college has to apply online that ensures transparency in admission system. The software helps in organizing the student data systematically. The data collected in the software is used to ensure the eligibility of enrolled students, to fill in scholarship forms, to prepare Identity card and library card. The same data is used to maintain the fees records. The students apply for examination in online mode. The college appoints teachers and provides them with necessary infrastructure to help the students for filling in the form of examination. The database collected while filling in the form of examination is utilized to issue hall tickets. The university examination papers are received online just before half an hour of the scheduled time of the paper. Customized software is used to generate Hall tickets, mark sheets and results. The college has biometric attendance system installed in the Principal's cabin to monitor working hours of teaching and non-teaching staff. The college has developed its website with unique features that provides administrative access to all the departments.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://acsctaharabadcollege.ac.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the effective and efficient functioning of the college, there are various institutional bodies formed in college which can be classified into two aspects viz. administration and academics. The administration involves the Management Governing Council and College Development Committee. Both the bodies administrate the college with the Principal, Vice-Principal and Heads of the Departments. The Principal in consultation with the chairperson of the CDC calls at least two meetings in an academic year in which decisions are taken for the overall development of the college. IQAC is a body works at administrative as well as academic level. The principal is the chairperson of IQAC that implements both academic and administrative decisions. Various college committees under IQAC work for the smooth functioning of the college that includes Examination, Library, Research and Development, etc. The committees such as Students' Welfare, NSS, Extramural Board, Cultural Committee and Staff Academy work in coordination with IQAC to organize co-curricular, extra-curricular and extension activities. The various committees such as Anti-sexual harassment cell, Anti-Ragging Cell, Grievance Redressal Cell, Counselling Cell, etc. take care of the issues of students.

File Description	Documents
Paste link for additional information	https://acsctaharabadcollege.ac.in/
Link to Organogram of the Institution webpage	https://acsctaharabadcollege.ac.in/iqac/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The parent institute, Maratha Vidya Prasarak Samaj, Nashik, is very much alert of the welfare of its teaching and non-teaching staff. The institute takes many initiatives and efforts to satisfy its employees. Some of the facilities provided by the institute for the welfare of its employees are: 1. Monitors and guides two Cooperative Societies that provide loan up to Rs. 50 Lakh as per the amount of salary of the employee with minimum interest rate. 2. The societies provide an emergency loan of Rs. 50,000 urgently any time. 3. Loan against medical expenses in case of accident is provided immediately. 4. Provides safety to Fixed Deposits with attractive interest rate. 5. Saving account schemes are available in both the societies. 6. Every society provides insurance of Rs. 25 Lakhs in case of the casualty of the member. 7. Financial assistance is provided under Sevak Kalyan Nidhi scheme (Employee Welfare Fund) in case of accident or death. 8. The college pays the fees of Seminar, Conference, and Workshop to the employee along with Travelling Allowances. 9. The parent institute provides half of the charges of travelling in abroad to those employees who participate in International Conferences and present research papers.

File Description	Documents
Paste link for additional information	https://acsctaharabadcollege.ac.in/administration/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	[View File]
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File]
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system of regular assessment of teaching and non-teaching staff is in place. API Forms- All the staff members fill in the form of API (Academic Performance Indicator) regularly at the end of the academic year in the prescribed format given by UGC. The head of the concerned department verifies it and submits in IQAC for its validation. When the staff member is eligible for the promotion under Career Advancement Scheme and fulfills all the conditions, the IQAC recommends the case to the affiliating university through the Principal. Confidential Reports- At the end of every academic year, the Head of every department collects the confidential reports and submit to the Principal with remarks after verification. The same is recorded in personal file of every employee. Teachers' Assessment from Student: The students give their feedback every year on the teacher's performance in the classroom that helps to assess the teacher. The feedback is analyzed and the outcomes are communicated to the respective teacher with appreciation and suggestions. Departmental Assessment: When the results of the university examination are declared, every department calculates the results with respect to subject and teacher that shows the individual performance of the teacher in the classroom.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college goes through both internal and external audits every year. 1. External Audit- The external auditor audits financial statements such as vouchers, books of accounts, grant sanctioning letters, etc. 1. The university and UGC authorities carry out an audit of the funds provided to the college. 2. The auditors from the department of Higher Education carry out an external audit of the salaries paid to teaching and non-teaching staff by the government. 3. The account officer of affiliating university Savitribai Phule Pune University audits funds provided under various schemes such as QIP, N.S.S., SDO, Examination Expenditure, the research funds provided by the funding agencies such as UGC, BCUD, SPPU etc.2. Internal Audit- The management of the parent institute has appointed Mr. R. S. Baste and associates to audit all the financial documents. The appointed officials audit each event that requires financial assistance strictly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Development Committee (CDC) defines resource generation policies, procedure and strategies of optimal utilization in the meetings of CDC. Resources generation strategies: 1. Fees – The College collects the fees from the students as per the rules and guidelines of Savitribai Phule Pune University and the State Government of Maharashtra with respect to the tuition fees and admission fees. Utilization Strategies: According to the financial decisions taken in the CDC, the proposals are prepared with quotations and sent to the parent institute to get it sanctioned. After getting it sanctioned the heads of the departments proceed further to implement it. The institute directs and guides all the heads and coordinators of the concerned departments and committees for the optimal utilization of the funds and resources. Augmentation of Infrastructure: Adequate provisions for the development of infrastructure is in place. Centralized Purchase: The Purchase Committee asks for departmental requirements from every head of department and put forward to the respective dealers recommended by the parent institute after being sanctioned by the parent institute. This centralized process helps to ensure timeliness, transparency and quality. Repairs and Maintenance: the college follows the existing policy defined by the parent institute to carry out day-to-day maintenance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has IQAC established in 2018 that contributes in institutionalizing the quality assurance strategies and processes. It functions in academics and administration of the college. 1. IQAC recommends the management for fee installments and fee concessions. Fee Installments- The prime aim of the college is to impart quality education to the students from rural, tribal, hilly and at the same time socially and economic backward students. As many of the students are from such background, the management has taken an initiative to allow the students to pay the fees in

installments. Fee Concession- The College provides fund to the poor students from poor boys fund on demand of the student. 2. Teaching-Learning Policy- IQAC focusses on making the teaching and learning process student centric by using ICT tools and introducing experiential learning. 3. Strengthening Research Culture- IQAC encourages and motivates teachers to do research. The teachers are motivated to present research papers in state, national, and international seminars and conferences. They are also provided with incentives to publish papers in UGC care listed journals. As a result majority of teachers have registered for Ph. D. 4. IQAC monitors and guides for smoothly performance of activities and events in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college guides in preparing timetable and its implementation. It takes feedback from students regarding teachers' performance in the classroom with respect to teaching and learning periodically. The review of results of all the programmes and courses is taken after the declaration of the university results. It also reviews the teaching methods applied by the teachers reflected in Self-Appraisal report. The IQAC always suggests innovative methods in teaching –learning process to bring good results. The IQAC plays a significant role in constituting college committees and appointing coordinators for various activities for the smooth functioning of the college. Efforts are taken by the IQAC to create an appropriate atmosphere for teaching, learning, evaluation and research. The lacuna in the previous activities are recorded to improve in the next performance and incremental improvements are observed.

File Description	Documents
Paste link for additional information	https://acsctaharabadcollege.ac.in/iqac-meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://acsctaharabadcollege.ac.in/iqac-meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There are certain measures initiated by the Institution/College for the promotion of gender equity. In view of safety and security, our Institution/College is protected with barbed wire wall compound. This prohibits trespassers and animals from entering the campus. For parking of vehicles sufficient space is provided near the main entrance. A separate cycle stand facilitates the students to keep their bicycles safely. College has provided various facilities like separate common rooms for boys and girl students so that they can get the comforts whenever

required in the college campus. Inside the common room, all facilities such as safe drinking water facility, sanitation facility, seating arrangements and first aids facility is primarily provided. Apart from this, our parent institution has made it mandatory for all students and staffs to observe dress code in college premises. The closed circuit cameras have been installed by the college to take the security measures. Collegecorridors, parking lot, entrance lobby, garden, gymkhana, playground and administrative office continuously remain under the surveillance of this system. College always aims to provide equal opportunity to both male and female pupils, the above mentioned facilities provide enough safety to both these classes.

File Description	Documents
Annual gender sensitization action plan	https://acsctaharabadcollege.ac.in/gander-audit/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://acsctaharabadcollege.ac.in/gander-audit/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a system to manage all types of solid waste that keeps environment free of pollution. Firstly, we separate Degradable solid waste from non-degradable solid waste. The college has a vermin composting plant in its premises. The

separated degradable solid waste is utilized in Vermin Composting Plant to produce biofertilizers. The college uses the biofertilizer for the trees on the college campus. The Non-degradable solid waste is sold to the agent appointed by the parent institute for its recycling. It is done at regular interval. The liquid waste of urinals, toilets and wash basins is collected in underground tank. E-waste such as unusable computers, keyboards, mouse, printers, Xerox machine, scanners, UPS etc. are handed over to a service provider appointed by the parent institute for its recycling. Usable parts are separated and utilized wherever necessary. Remaining useless items are disposed of systematically ensuring environmentally sound disposal of e-waste. Care is taken by the college to dispose of all types of waste to ensure pollution free campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://acsctaharabadcollege.ac.in/geotag/
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles**	**A. Any 4 or All of the above**

3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college takes initiative to conduct various activities that ensure inclusive environment inculcating spiritual and ethical values among students and staff. The various events such as dance, singing, one-act-plays are staged in the annual function of the college that develop harmony among the students. The events and activities such as Rally, oaths, tree plantation, Women's Day, Swachhata Bharat Ahiyan, World Yoga Day, etc. are carried out by the students and teachers together that promotes the feeling of oneness among the students. The commemorative days, the birth anniversaries and death anniversaries of National Heroes and Social Reformers are observed that helps in developing the feeling of tolerance amongst the students. The important days such as Marathi Bhasha Din, Hindi Bhasha Din, English Language Day, Ozone Day, Vasundhara Day, Bhugol Day, Science Day, Commerce Day are celebrated by propagating the information through short speeches of the professors and relevant experts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Department of Political Science conducts the programme of Constitution Day on 26 November. On this day, the Principal reads

out the preamble of the Indian Constitution, which is then
followed by students and teachers. The Principal enlightens the
students regarding Constitutional rights and duties of the
citizens of India. The NSS department of the college organizes
activities such as Cleanliness, Family Survey, Social Awareness
Programmes, Health and Hygiene in the college that inculcates all
human values at the students. The Principal of the College
addresses the students, teachers and invitees on the Republic Day
and Independence Day. In this address, the Principal enlightens
them about their rights and duties conferred by the Indian
Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The college observes all National Days every year that includes Republic Day on 26 January, Independence Day on 15 August, Maharashtra Day on 1 May. The invitees, chief-guests, students and employees attend the programme enthusiastically. The chief guest hoist the flag and the Principal of the college addresses the attendees. In this address, an information about the freedom fighters and their devotion is given and best compliments are wished to the attendees on the auspicious occasion that develops the feeling of unity of our country. On the eve of these days, special drive of cleanliness is undertaken. The students and teachers actively participate various activities in the college. In the Induction Programme, the code of ethics, human values, rights, duties, and responsibilities as the citizen of India are spread. The volunteers of NSS actively participate in the activities such as Social Survey, Cleanliness, Health and Hygiene, Meri Mitti Mera Desh that the NSS department conducts regularly.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best practice- Green Campus Initiatives
2. Aims and objectives of the Best Practice-

1. To make the students, staff and society aware of the environmental issues. 2. To attain sustainability on the campus of the college. 3. To conserve rainwater in the bore well of the college 4. To plant rare and medicinal plants as well as ornamental plants on the campus. 5. To make the students aware of organic farming and promote it by implanting vermin-composting plant. 6. To carry out the green audit of the schools and other industrial farms available in the area of the college.

Best Practices - 2

1. Title of the Best Practice - Competitive Examination Study Centre
2. Aims and objectives of the Best Practice-

1. To guide the students coming from rural and tribal background. 2. To make them aware of various Competitive Examinations 3. To develop a sense of social and civic responsibility among the students. 4. To develop the students for critical thinking and decision making in adverse and emergency situations such as natural disaster. 5. To incorporate national integration and social harmony among the students. 6.To inculcate the administrative qualities among the students

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Taharabad is a rural college in Baglan tehsil of Nashik district. Since the college is located in a rural, tribal area, and most of our students are from economically backward classes, it is sometimes very difficult for them to face the problems of medical ailments. The main purpose of our parent institutes group medical insurance for students is to obtain the best medical facility without any strain on their finances. Health insurance for students is essential, especially when a medical emergency occurs in the most unexpected manner and sometimes without financial support, they are unmanageable. This Health insurance plans offer protection against the treatment cost of the diseases which require hospitalization. It covers hospitalization expenses and day care procedures for day one of admission. Health insurance can reimburse the insured for expenses incurred from illness/injury or pay the care provider directly. Insurance Premium per student in the academic year 2022-23 were Rs. 165 respectively.Total enrolment for Mediclaim policy in academic year 2022-23 were 566 respectively.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To set up a Computer lab to conduct Certificate Courses for the students.

2. To set up Green Gymnasium in the campus.

3. To organize seminars and workshops on recent theme

4. To make the library automated with ILMS.

5. Continuation of Ecofriendly practices to make the surrounding green.

6. Fencing of the College Campus for protection